



INFORMATION NOTE

The Agency would like to inform external stakeholders (hereinafter referred to as data subjects) participating in the consultation on the Multi Annual framework 2018-2022 promoted by the FRA. The consultation process includes an online questionnaire whose objective is to collect inputs needed for the related consultation report. The collected data are being processed by FRA personnel.

Purpose: Data will be collected through an online questionnaire.

In the final report, data subjects will remain anonymous. FRA will be aggregating answers in a way that will not allow one specific answer and statement to be linked to an individual. This is aligned with the overall aim of the questionnaire, which is to collect external stakeholders' on the FRA's Strategic Plan.

Data Controller: The Data Controller is the Head of the Human Resources and Planning Department.

Legal Basis: The legal basis of the processing operation for which the data is intended is Article 5 a) and b) of Regulation 45/2001.

Collected data: The personal data collected via the online survey includes country of work, name of organisation, field and area of organisation's work, type of organisation, size of organisation.

Access to the Data: Data can be accessed by the assigned to this activity FRA staff member. The Agency hosts the online survey on an external server based within the EU. The external contractor is bound by the provisions of the preceding contract ensuring compliance of Regulation 45/2001.

Data Subjects are informed of the following rights in line with Article 14, 15, 16, 17, 18 of Regulation 45/2001:

- **Right to access data** – The data subject has the right to access his personal data upon a written request sent to the Data Controller;
- **Right to block** – The data subjects can obtain from the Controller the blocking of data;
- **Right to rectify** – The data subjects can obtain from the Controller the rectification without delay of inaccurate or incomplete personal data;



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- **Right to erase** – The data subjects can obtain from the Controller the right to erase data only if the processing of data is unlawful;
- **Right to object** – The data subject shall have the right:
 - a) To object at any time, on compelling legitimate grounds relating to his or her particular situation, to the processing of data relating to him or her, except in the cases covered by Article 5(b), (c) and (d). Where there is a justified objection, the processing in question may no longer involve those data;
 - b) to be informed before personal data are disclosed for the first time to third parties, and to be expressly offered the right to object free of charge to such disclosure or use;
- **Right to obtain notification to third parties** - The data subjects can obtain from the Controller the rectification without delay of inaccurate or incomplete personal data;
- **Right to have recourse** at any time to the European Data Protection Supervisor (EDPS).

Retention policy

The collected online questionnaire data will be retained until the end of 2016.

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