**ELIGIBILITY AND SELECTION CRITERIA GRID**

**Legal Research Officer
Ref: CA-LEGAL-FGIV-2015**

Last Name (in capitals):

First name:

Gender: Male: [ ]

 Female: [ ]

# A. Eligibility criteria

|  |  |  |  |
| --- | --- | --- | --- |
| (1) | I have completed university studies of at least three years attested by **a diploma in Law** and appropriate professional experience of at least one year | Yes [ ]  | No [ ]  |
| Number of years of professional experience acquired **after** the award of my diploma\* | Specify:      |
| (2) | I have a thorough knowledge of one of the official languages of the European Union and a satisfactory knowledge of another of the EU official languages  | Yes [ ]  | No [ ]  |
| (3) | I am a citizen of one of the Member State of the European Union | Yes [ ]  | No [ ]  |
| (4) | I am entitled to my full rights as a citizen  | Yes [ ]  | No [ ]  |
| (5) | I have fulfilled any obligations imposed on them by the laws on military service | Yes [ ]  | No [ ]  |
| (6) | I am physically fit to perform the duties linked to the post | Yes [ ]  | No [ ]  |

# \* Note:

* **A given period of professional experience may be counted only once;**
* **where additional periods of training and studies are accompanied by period of professional activity, only the latter shall be considered as professional experience;**
* **professional activities pursued part-time shall be calculated pro-rata, on the basis of certified percentage of full-time hours worked.**

# B. Selection criteria

(1 = slight; 2 = good; 3 = very good; 4 = excellent)

|  |  |  |  |
| --- | --- | --- | --- |
| (7) | I have experience of at least 3 years relevant to the items listed under “Functions and Duties” | Yes [ ]  | No [ ]  |
| Number of years of working experience in the area mentioned above | Specify:       |
| (8) | I have experience of at least 3 years having undertaken fundamental/human rights-related research in relation to equality | Yes [ ]  No [ ]  |
| Number of years of working experience in the area mentioned above | Specify:       |
| (9) | My knowledge of fundamental rights issues and EU law, especially concerning equality and non-discrimination is | 1 [ ]  2 [ ] 3 [ ] 4 [ ]  |
| (10) | My knowledge of relevant EU policies is | 1 [ ]  2 [ ] 3 [ ] 4 [ ]  |
| (11) | I have experience of having worked in the field of fundamental rights | Yes [ ]  No [ ]  |
| (12) | My ability to draft high quality research papers, reports, and/or policy papers in English is (as supported by a list of evidence in applicant’s CV)  | 1 [ ]  2 [ ] 3 [ ] 4 [ ]  |
| (13) | I have experience of working with or in European Union organisations | Yes [ ]  No [ ]  |
| (14) | My communication, organisational and interpersonal skills are | 1 [ ]  2 [ ] 3 [ ] 4 [ ]  |
| (15) | My project management skills are | 1 [ ]  2 [ ] 3 [ ] 4 [ ]  |
| (16) | My ability to work in an interdisciplinary and diverse team is | 1 [ ]  2 [ ] 3 [ ] 4 [ ]  |
| (17) | My ability to use Microsoft Office applications (MS Word, Excel, PowerPoint and Outlook) and the internet is | 1 [ ]  2 [ ] 3 [ ] 4 [ ]  |
| (18) | I have experience in managing transnational projects on equality issues | Yes [ ]  No [ ]  |
| (19) | I have publications in the field of law and fundamental rights | Yes [ ]  No [ ]  |
| (20) | My knowledge of EU Financial and Procurement Rules is | 1 [ ]  2 [ ] 3 [ ] 4 [ ]  |
| (21) | I have experience of having worked in a multi-cultural and multi-lingual environment | Yes [ ]  No [ ]  |