

PRIVACY NOTICE

FUNDAMENTAL RIGHTS FORUM 2018: DATA PROCESSING DURING AND AFTER THE EVENT REGARDING THE SECURITY CHECKING, REGISTRATION AT THE VENUE, THE FORUM APP.

This Privacy Notice explains what kind of personal data the Agency collects from you when entering to the Forum including security check, registration for the venue (on site) and using the Forum App.

1. Why we collect personal data?

a) Security check

At the arrival of the Forum, participants will register to pick-up their access badges, to ensure physical security on the Conference's premises, and for controlling the access.

b) FRF App and Web App

The FRF App facilitates networking and information dissemination among the Forum App, information about the schedule, etc.

2. What kind of data does the Agency collect?

a) Security check

For the security check, no personal data is collected. Upon arrival, participants are requested to pick-up their Forum badge and after that to go through a metal detector gate. Participants carrying a bag and/or coat will be asked to place it on a machine to go through x-ray check. For the registration, an attendance list will be processed for verification and the further payments and/or reimbursements, when applicable.

b) FRF App and Web App

The Agency collects data from the attendees using the FRF app and who gave permission to FRA to do so including: name, surname, organisation, role, short bios of the key note speakers/VIPs.

For the web app first-party session cookies are used for session management and third-party cookies are used for analytics.

c) Follow up activities

The Agency will process (use) the provided contact details to contact participants following the event providing related information such as conclusions, follow up actions etc. Follow-up activities will be undertaken until the end of the year 2018 and after that data will be deleted.

Use of cookies

Cookies will be collected from all the persons who are using the FRF Web App. The cookies are:

- **Webapp** - This cookie contains users' session identifier. Contents of the cookie is encrypted and can be only decrypted and modified by SpotMe servers. It is transmitted only over secure (HTTPS) connections. The cookie data is collected by SpotMe and expires after 2 weeks.

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- Cookies with mp_ prefix: cookies set up by a third-party service that is used to provide product analytics in order to uniquely track sessions and session durations. These third-party analytics cookie expire after 1 year.

3. Who is responsible for the processing of the data?

The Agency is the legal entity for the processing of personal data and who determines the objective of this processing activity. The Head of Fundamental Rights Promotion Department is responsible for this processing operation.

4. Which is the legal basis for this processing operation?

The processing of the personal data is in accordance with Article 5(d) of Regulation (EC) No 45/2001. The participation in the Fundamental Rights Forum is not mandatory.

5. Who can see my data?

Access to the personal data related to the registration and data related to the FRF App is provided to the Agency's staff and its contractor.

6. How to control your data?

You can access, modify or delete your personal data included in the App before 14/12/2018 by sending an email request to frf@fra.europa.eu. After this point the data will be deleted. More details are provided below.

7. Can I access my data?

You have the right to access your data at any time until 14/12/2018 and free of charge, by sending an email request to frf@fra.europa.eu.

8. Can I modify my data?

You have the right to modify your data without delay of inaccurate or incomplete personal data at any time until 14/12/2018 by sending an email request to frf@fra.europa.eu.

9. Can I block you from processing my data?

You have the right to block the processing of your personal data at any time until 14/12/2018 by sending an email request to frf@fra.europa.eu when you contest the accuracy of your personal data or when the Agency no longer needs the data for completing its tasks. You can also block the processing activity when the operation is unlawful, and you oppose to the erasure of the data.

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10. Can I delete my data?

You have the right to delete your data at any time until 14/12/2018 by sending an email request to frf@fra.europa.eu when the processing activity is unlawful. Users of the FRF App can uninstall the App at any time

11. Do you share my data with other organisations?

Personal data is processed by the Agency only. In case that we need to share your data with third parties, you will be notified to whom your personal data has been shared with.

12. Do I have the right to object?

Yes, you have the right to object at any time until 14/12/2018 by sending an email request to frf@fra.europa.eu when you have legitimate reasons relating to your particular situation. Moreover, you will be informed before your information is disclosed for the first time to third parties, or before it is used on their behalf, for direct marketing purposes.

The Agency will address your requests within 15 working days from the receipt of the request.

13. What can I do in the event of a problem?

a) The first step is to notify the Agency by sending an email to frf@fra.europa.eu and ask us to take action.

b) The second step, if you obtain no reply from us or if you are not satisfied with it, contact our data protection officer (DPO) at dpo@fra.europa.eu.

c) At any time you can lodge a complaint with the EDPS at <http://www.edps.europa.eu>, who will examine your request and adopt the necessary measures.

14. When will we start the processing operation?

We will start the processing operation on 25/09/2018.

15. Security of personal data

The Agency and its contractor has in place several security controls to protect your personal data from unauthorised access, use or disclosure. We keep your data stored on computer systems with limited access to a specified audience only.

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16. How long do we keep your data?

All the personal data will be deleted by 14/12/2018.

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