

PRIVACY NOTICE

CCTV recordings

The European Union Agency for Fundamental Rights (FRA) processes the personal data of a natural person in compliance with Regulation 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

This privacy notice explains FRA's policies and practices regarding its collection and use of your personal data, and sets forth your privacy rights. We recognise that information privacy is an ongoing responsibility, and we will update this notice where necessary.

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1. Why do we collect personal data?

We collect personal data in order to:

1. control access to the building and to ensure the security of the building, the safety of FRA staff and visitors, as well as property and information located or stored on the premises;
2. prevent, deter, and if necessary, investigate unauthorized physical access, including unauthorized access to secure premises and protected rooms, IT infrastructure, or operational information;
3. prevent, detect and investigate theft of equipment or assets owned by the Agency, visitors or staff or threats to the safety of personnel working at the office (e.g. fire, physical assault).

2. What kind of personal data does the Agency collect?

The personal data is limited to images caught on camera, without recording voice.

3. How do we collect your personal data?

The CCTV cameras are installed at the entrance and exit points of the premises. Cameras are situated in a way that only people who want to access the premises including the garage area are recorded.

4. Who is responsible for the processing your personal data?

The Agency is the legal entity responsible for the processing of your personal data and determines the objective of this processing activity. The Head of Corporate Services Unit is responsible for this processing operation.

5. Which is the legal basis for this processing operation?

The Agency uses video-surveillance equipment for security and access control purposes, which is an action necessary for the management and functioning of the Agency. Therefore, the processing is lawful under Article 5(a) of the Regulation (EU) No 2018/1725.

Carrying out video-surveillance is necessary for compliance with a legal obligation of EU law to which the Agency is subject. Therefore, the processing is lawful under Article 5(b) of the Regulation (EU) No 2018/1725.

In addition, at the entrance points there is on-the-spot-notice about the video-surveillance activity, clearly visible. As visitors can clearly see the video-surveillance notice and enters the premises it constitutes that "the data subject has unambiguously given his or her consent".

6. Who can see your data?

The recordings can be accessed by the staff responsible for the building physical security. Access to this data recorder is limited, access to the system are authenticated and authorized and end user actions are recorded. The data cannot be accessed without the authorisation of the Head of Corporate Services Unit.

7. Do we share your data with other organisations?

Personal data is processed by the Agency only. In case that we need to share your data with third parties, you will be notified to whom your personal data has been shared with. In exceptional circumstances, the

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data may be transferred to investigatory bodies in the framework of a formal disciplinary or criminal investigation.

8. Do we intend to transfer your personal data to Third Countries/International Organizations

No.

9. When we will start the processing operation?

The processing starts from the moment the person enters the premises of the building.

10. How long do we keep your data?

The Agency will keep your personal data for two calendar days after your visit to our premises. After that period any CCTV recorded footage is automatically deleted.

11. How can you control your data?

You can access, modify or delete your personal data by sending an email request to facilities@fra.europa.eu. More details are provided below.

11.1. How valuable is your consent for us?

The processing of the personal data is also in accordance with Article 5(d) of Regulation (EU) No 2018/1725. You have the right to withdraw your consent anytime.

11.2. Your data protection rights

Under data protection law, you have rights we need to make you aware of. The rights available to you depend on our reason for processing your information. You are not required to pay any charges for exercising your rights.

a) Can you access your data?

You have the right to receive confirmation whether or not we process your personal data. Furthermore, you can have access to such data, as well as obtain copies of your data undergoing processing, at any time and free of charge, by sending an email request to facilities@fra.europa.eu.

b) Can you modify your data?

Modifying the CCTV footage is not allowed. However, you can modify the report written by the security staff in connection with a security incident, if applicable in your case.

c) Can you restrict us from processing your data?

You have the right to block the processing of your personal data at any time by sending an email request to facilities@fra.europa.eu when you contest the accuracy of your personal data or when the Agency no longer needs the data for completing its tasks. You can also block the processing activity when the operation is unlawful, and you oppose to the erasure of the data. However, blocking is not possible in case of an official investigation.

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d) Can you delete your data?

You have the right to ask us to delete your data at any time by sending an email request to facilities@fra.europa.eu when the processing activity is unlawful.

e) Can you request the transfer of your data to a third party?

This only applies to information you have given us. You have the right to ask that we transfer the information you gave us from one organization to another, or give it to you. The right only applies if we are processing information based on your consent or under, or in talks about entering into a contract and the processing is automated.

f) Do you have the right to object?

Yes, you have the right to object at any time by sending an email request to facilities@fra.europa.eu when you have legitimate reasons relating to your particular situation. Moreover, you will be informed before your information is disclosed for the first time to third parties, or before it is used on their behalf, for direct marketing purposes. The Agency will address your requests within 15 working days from the receipt of the request.

g) Do we do automated decision making, including profiling?

No.

12. What security measures are taken to safeguard your personal data?

The Agency is committed to protecting the security of your personal data. Therefore, we use several security technologies and procedures to help us to protect your personal data from unauthorised access, use or disclosure. We keep your data on computer systems that are limited access and just in controlled facilities.

13. What can you do in the event of a problem?

a) The first step is to notify the Agency by sending an email to facilities@fra.europa.eu and ask us to take action.

b) The second step, if you obtain no reply from us or if you are not satisfied with it, contact our data protection officer (DPO) at dpo@fra.europa.eu.

c) At any time you can lodge a complaint with the EDPS at <http://www.edps.europa.eu>, who will examine your request and adopt the necessary measures.

14. How do we update our privacy notice?

We keep our privacy notice under regular review to make sure it is up to date and accurate.

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