

## PRIVACY NOTICE

### FRA consultations with organisations registered in the Fundamental Rights Platform database

This Privacy Notice explains what kind of personal data the Agency collects from you and how the Agency uses that data.

#### **1. Why we collect personal data?**

We collect data to receive and assess the feedback and the suggestions provided by FRP participants on a specific topic (e.g. the FRA Annual Work Programme, the FRA Annual Report, etc.). We are also informing the Agency's stakeholders about the results of consultations, including the organisations that provided the input.

All the questionnaires request from you only the identification of the organisation that you are part of. However, with this type of information you could become indirectly identifiable. Therefore, we are protecting your personal data.

#### **2. What kind of data does the Agency collect?**

The Agency collects the name of your organisation and the answers from the questionnaire that you will receive it for a specific consultation.

#### **3. Who is responsible for the processing of the data?**

The Agency is the legal entity for the processing of personal data, who determines the objective of this processing activity. The Head of Fundamental Rights Promotion Department is responsible for this processing operation.

#### **4. What is the legal basis for this processing operation?**

The consultations with organisations registered in the Fundamental Rights Platform database are necessary for the management and functioning of the Agency, and are based on the requirem Art. 10 of FRA's Founding Regulation. Therefore, the processing is lawful under Article 5(a) of the Regulation (EC) No 45/2001.

Also, since the participation to the consultations is not mandatory, the processing is lawful under Article 5(d) of the Regulation (EC) No 45/2001.

#### **5. Who can see my data?**

The data can be accessed only by the staff member dealing with a specific consultation. Only the aggregated (anonymous) answers from the questionnaire will be available on our website.

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### 6. How to control your data?

You can access, modify or delete your personal data by sending an email request to [frp@fra.europa.eu](mailto:frp@fra.europa.eu). More details are provided below.

### 7. Can I access my data?

You have the right to access your data at any time and free of charge, by sending an email request to [frp@fra.europa.eu](mailto:frp@fra.europa.eu).

### 8. Can I modify my data?

You have the right to modify your data without delay of inaccurate or incomplete personal data at any time by sending an email request to [frp@fra.europa.eu](mailto:frp@fra.europa.eu).

### 9. Can I block you from processing my data?

You have the right to block the processing of your personal data at any time by sending an email request to [frp@fra.europa.eu](mailto:frp@fra.europa.eu) when you contest the accuracy of your personal data or when the Agency no longer needs the data for completing its tasks. You can also block the processing activity when the operation is unlawful, and you oppose to the erasure of the data.

### 10. Can I delete my data?

You have the right to delete your data at any time by sending an email request to [frp@fra.europa.eu](mailto:frp@fra.europa.eu) when the processing activity is unlawful.

### 11. Do you share my data with other organisations?

Personal data is processed by the Agency only, and not shared outside the Agency. In the rare case that we would need to share your data with third parties, you will be notified beforehand whom your personal data will be shared with.

### 12. Do I have the right to object?

Yes, you have the right to object at any time by sending an email request to [frp@fra.europa.eu](mailto:frp@fra.europa.eu) when you have legitimate reasons relating to your particular situation. Moreover, you will be informed before your information is disclosed for the first time to third parties, or before it is used on their behalf, for direct marketing purposes.

The Agency will address your requests within 15 working days from the receipt of the request.

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### 13. What can I do in the event of a problem?

a) The first step is to notify the Agency by sending an email to [frp@fra.europa.eu](mailto:frp@fra.europa.eu) and ask us to take action.

b) The second step, if you obtain no reply from us or if you are not satisfied with it, contact the FRA data protection officer (DPO) at [dpo@fra.europa.eu](mailto:dpo@fra.europa.eu).

c) At any time you can lodge a complaint with the European Data Protection Supervisor (EDPS) at <http://www.edps.europa.eu>, who will examine your request and adopt the necessary measures.

### 14. When will we start the processing operation?

We will start the processing operation when you are submitting your responses to our questionnaire.

### 15. Security of personal data

The Agency has several security controls in place to protect your personal data from unauthorised access, use or disclosure. We keep your data stored on computer systems with limited access to a specified audience only.

### 16. How long do we keep your data?

The Agency will keep your data for one year from the date of the submission of your answers.

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