

PRIVACY NOTICE

Stakeholder Consultation on Director's Note 2020

This Privacy Notice explains what kind of personal data the Agency collects from you and how the Agency uses that data.

1. Why we collect personal data?

FRA's stakeholders are consulted to provide inputs on the document 'Director's Note on 2020'. The document, and a specific questionnaire, will be sent to collect opinions of the stakeholders about the planned and possible activities of FRA.

2. What kind of data does the Agency collect?

Stakeholder views will be collected and summarized in a short report for internal use, which will not contain personal data.

3. Who is responsible for the processing of the data?

The Agency is the legal entity for the processing of personal data and who determines the objective of this processing activity. The Head of Corporate Services Department is responsible for this processing operation.

4. Which is the legal basis for this processing operation?

Stakeholder consultation on the Director's Note 2020 are necessary for the management and functioning of the Agency. Therefore, the processing is lawful under Article 5(a) of the Regulation (EC) No 45/2001.

5. Who can see my data?

A limited number of FRA staff assigned to this activity have access to the personal data.

6. How to control your data?

You can access, modify or delete your personal data by sending an email request to planning@fra.europa.eu. More details are provided below.

7. Can I access my data?

You have the right to access your data at any time and free of charge, by sending an email request to planning@fra.europa.eu.

8. Can I modify my data?

You have the right to modify your data without delay of inaccurate or incomplete personal data at any time by sending an email request to planning@fra.europa.eu.

9. Can I block you from processing my data?

You have the right to block the processing of your personal data at any time by sending an email request to planning@fra.europa.eu when you contest the accuracy of your personal data or when the Agency no longer needs the data for completing its tasks. You can also block the processing activity when the operation is unlawful, and you oppose to the erasure of the data.

PRIVACY NOTICE

10. Can I delete my data?

You have the right to delete your data at any time by sending an email request to planning@fra.europa.eu when the processing activity is unlawful.

11. Do you share my data with other organisations?

Personal data is processed by the Agency only. In case that we need to share your data with third parties, you will be notified to whom your personal data has been shared with.

12. Do I have the right to object?

Yes, you have the right to object at any time by sending an email request to planning@fra.europa.eu when you have legitimate reasons relating to your particular situation. Moreover, you will be informed before your information is disclosed for the first time to third parties, or before it is used on their behalf, for direct marketing purposes.

The Agency will address your requests within 15 working days from the receipt of the request.

13. What can I do in the event of a problem?

a) The first step is to notify the Agency by sending an email to planning@fra.europa.eu and ask us to take action.

b) The second step, if you obtain no reply from us or if you are not satisfied with it, contact our data protection officer (DPO) at dpo@fra.europa.eu.

c) At any time you can lodge a complaint with the EDPS at <http://www.edps.europa.eu>, who will examine your request and adopt the necessary measures.

14. When will we start the processing operation?

We will start the processing operation on 18/06/2018.

15. Security of personal data

The Agency has in place several security controls to protect your personal data from unauthorised access, use or disclosure. We keep your data stored on computer systems with limited access to a specified audience only.

16. How long do we keep your data?

We will keep the data until 31.12.2018. After this date, all personal data will be deleted.

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