

**FRA**

EUROPEAN UNION AGENCY FOR FUNDAMENTAL RIGHTS



PROTECTION OF PERSONAL DATA OF EXPERTS INVITED BY FRA TO PARTICIPATE IN MEETINGS

Identity of controller:

The FRA Head of the Department that organises the meeting.

Data concerned:

Personal details of experts invited by FRA to participate in meetings.

The Agency will keep the data for the duration of one year of the meeting to which the data submission was linked.

Data subjects are experts who are invited by FRA to participate in meetings and who are covered by FRA rules for reimbursement.

Purpose of processing:

The data are collected for the organisation of meetings to which the expert is invited and any follow-up activities of the meeting itself, including the reimbursement of costs incurred by the expert.

Type of data processed:

Data subjects submit their name, postal address, contact details like e-mail addresses, phone, mobile and fax numbers, legal entity information, financial identification information, bank account information, CV, photo (if applicable), minutes of meetings.

Legal basis:

(a) Council Regulation (EC) No. 168/2007;

(b) Article 5(a), (b), (c), (d) of Regulation 45/2001.

Recipients of the data processed:

Internal use by FRA staff.

Data may be transferred to external contractors that assist in the organisation of meetings.

The related contract includes data protection provisions.

Lawfulness of processing:

Processing is necessary for organisation of events in which the data subject is involved or in order to take steps at the request of the data subject, prior to entering into the organisation of the event, for the performance of tasks carried out in the public interest on the basis of the Treaties establishing the European Communities and in particular the Council Regulation (EC) No. 168/2007 establishing a European Union Agency for Fundamental Rights, as well as art. 5 (a) (b) (c) (d) of the Regulation (EC) N° 45/2001 of the European Parliament and the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

The data subject's rights:

The data subjects have the right to object to the processing of their personal data on legitimate compelling grounds by sending an e-mail to information@fra.europa.eu, or by fax

to +43 1 580 30 699, to block the access, to erase them or to rectify them (the changes will be made approximately within one month of the request). Data subjects are also entitled to have recourse at any time to the European Data Protection Supervisor: <http://www.edps.europa.eu>

Date when processing starts:

First day of submission of data.

Contact information:

Head of the Communication Department
European Union Agency for Fundamental Rights (FRA)
Schwarzenbergplatz 11
AT-1040 Vienna
information@fra.europa.eu