

EUROPEAN UNION AGENCY FOR FUNDAMENTAL RIGHTS

Schwarzenbergplatz 11, A-1040 Vienna, Austria



Department		DRAFT ORDER FORM		Number of sheets	Sheet No	Date and reference of your quote
CAR		(to be mentioned in all correspondence)				
Tel.:	+43 1 580-30-0	No:	F-SE-12-T09-Photographic services	1	1	XX/XX/XX,xxxxxx
Fax:	+43 1 580-30-0	Contractor's code:	XXXXXXXX			
		Country of origin:	XXXXXXXX			
		Currency of payment:	EUR			
		Code country of origin/currency:	XXXX/ EUR			

This order is governed by the provisions of Framework Contract No F-SE-12-T09 in force from XX/XX/XX to XX/XX/XX

Acceptance of this order implies that the contractor waives all other terms of business or of execution of the works.

DESCRIPTION OF THE GOODS OR SERVICES	UNIT	QUANTITY	PRICE €	
			UNIT PRICE	TOTAL
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XX	XXXXXXXX	XXXXXX	XXXXXX
If the purchase order is subject to VAT outside Austria, but within the scope of application of Council Directive 77/388/EEC of 17 May 1977 in its current legally valid wording, the Contractor declares to accept and process (submit to the relevant tax authorities) the duly filled form according to Art. 15/10 of the specified Directive in order to enable the FRA to pay the net price of the purchase order excluding VAT instead of relying on VAT refund. In this case, the FRA will only pay the net remuneration of the purchase order excluding VAT.	Packaging:			
	Insurance:			
	Transport:			
	Assembly:			
	VAT:			
	Total (No VAT):			
Total (VAT Incl.):				

Contractor's signature:

Delivery / performance dates: from: xx/xx/xx to: xx/xx/xx	Name:
Payment: 30 days from receipt of the admissible invoice.	Position:
Contractor's bank account: XXXXXXXXXXXXXXXXXXXX	Date:

Place of delivery/performance and/or Incoterm and opening hours:

Invoicing address:

European Union Agency for Fundamental Rights
for the attention of the Administration Department
Schwarzenbergplatz 11, A-1040 Vienna, Austria

Contact Person: **Mr Luc Schwartz**

European Union Agency for Fundamental Rights
Schwarzenbergplatz 11, A-1040 Vienna, Austria

Delivery is possible from 09:00 to 17:00 from Monday to Thursday and from 09:00 to 15:00 on Friday; the Agency is closed on Saturdays, Sundays and Agency's holidays.

<p>Authorising Officer: Friso Roscam-Abbing, Head of Communication and Awareness Raising Department</p> <p>Signature:</p> <p>Date:</p>	<p>The request for payment shall be admissible only if the Contractor returns a signed copy of this purchase order with the invoice.</p>				
	<p>This Contract shall be governed by Austrian law and any dispute shall be brought before the Court of Justice of the European Communities.</p>				
<table border="1"> <tr> <td>Commitment no</td> <td>Budget item</td> </tr> <tr> <td>FRA.XXXX.X</td> <td>xxxxxx</td> </tr> </table>	Commitment no	Budget item	FRA.XXXX.X	xxxxxx	
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FRA.XXXX.X	xxxxxx				

