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**AT-Vienna: photographic services  
2012/S 205-336446**

**Contract notice**

**Services**

Directive 2004/18/EC

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s)**

European Union Agency for Fundamental Rights  
Schwarzenbergplatz 11  
Contact point(s): Procurement Section  
For the attention of: Administration Department  
1040 Vienna  
AUSTRIA

Telephone: +43 158030868

E-mail: [procurement@fra.europa.eu](mailto:procurement@fra.europa.eu)

Fax: +43 158030692

**Internet address(es):**

General address of the contracting authority: <http://www.fra.europa.eu>

Address of the buyer profile: [http://fra.europa.eu/fraWebsite/about\\_fra/procurement/procurement\\_en.htm](http://fra.europa.eu/fraWebsite/about_fra/procurement/procurement_en.htm)

**Further information can be obtained from:** The above mentioned contact point(s)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:** The above mentioned contact point(s)

**Tenders or requests to participate must be sent to:** The above mentioned contact point(s)

**I.2) Type of the contracting authority**

European institution/agency or international organisation

**I.3) Main activity**

General public services

**I.4) Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

**II.1) Description**

**II.1.1) Title attributed to the contract by the contracting authority:**

Photographic services.

**II.1.2) Type of contract and location of works, place of delivery or of performance**

Services

Service category No 27: Other services

Main site or location of works, place of delivery or of performance: European Union Agency for Fundamental Rights, Schwarzenbergplatz 11, 1040 Vienna, AUSTRIA, or any other place indicated in the tender specifications, which can be downloaded at the address of the buyer profile given in point I.1 of this notice.

NUTS code AT130

II.1.3) **Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)**

The notice involves the establishment of a framework agreement

II.1.4) **Information on framework agreement**

Framework agreement with several operators

maximum number of participants to the framework agreement envisaged: 3

**Duration of the framework agreement**

Duration in years: 4

**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 120 000 EUR

II.1.5) **Short description of the contract or purchase(s)**

The purpose of the tender is to provide photographic services to the European Union Agency for Fundamental Rights.

II.1.6) **Common procurement vocabulary (CPV)**

79960000

II.1.7) **Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) **Lots**

This contract is divided into lots: no

II.1.9) **Information about variants**

Variants will be accepted: no

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

Estimated value excluding VAT: 120 000 EUR

II.2.2) **Information about options**

Options: no

II.2.3) **Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 3

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:  
in months: 12 (from the award of the contract)

II.3) **Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

Not applicable.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

Please refer to Sections 7 and 8 of the tender specifications, available at: [http://fra.europa.eu/fraWebsite/about\\_fra/procurement/procurement\\_en.htm](http://fra.europa.eu/fraWebsite/about_fra/procurement/procurement_en.htm)

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Please refer to Sections 10 and 11 of the tender specifications, available at: [http://fra.europa.eu/fraWebsite/about\\_fra/procurement/procurement\\_en.htm](http://fra.europa.eu/fraWebsite/about_fra/procurement/procurement_en.htm)

III.1.4) **Other particular conditions**

The performance of the contract is subject to particular conditions: no

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Please refer to Sections 17.1 and 17.2 of the tender specifications (Annex A), available at: [http://fra.europa.eu/fraWebsite/about\\_fra/procurement/procurement\\_en.htm](http://fra.europa.eu/fraWebsite/about_fra/procurement/procurement_en.htm)

III.2.2) **Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Not applicable.

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if the requirements are met:

Please refer to Section 17.2.2 of the tender specifications (Annex A), available at: [http://fra.europa.eu/fraWebsite/about\\_fra/procurement/procurement\\_en.htm](http://fra.europa.eu/fraWebsite/about_fra/procurement/procurement_en.htm)

III.2.4) **Information about reserved contracts**

III.3) **Conditions specific to services contracts**

III.3.1) **Information about a particular profession**

Execution of the service is reserved to a particular profession: no

III.3.2) **Staff responsible for the execution of the service**

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: no

**Section IV: Procedure**

IV.1) **Type of procedure**

IV.1.1) **Type of procedure**

Open

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**

IV.2) **Award criteria**

IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated below

1. Quality and consistency of the proposal in respect of the services requested: tenderers shall provide a general description of the approach proposed in order to fulfil the FRA's objectives and provide the services/products requested. They should show that they understand the nature of the assignment, its context and the results to be achieved. Moreover, tenderers shall explain the approach which will be taken to guarantee the quality of the services/products requested. Weighting 60

2. Methodology used for the selection of illustrations, photographs or artwork from third parties. Weighting 40

IV.2.2) **Information about electronic auction**

An electronic auction will be used: no

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**

F-SE-12-T09.

IV.3.2) **Previous publication(s) concerning the same contract**

no

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 5.12.2012 - 17:00

Payable documents: no

IV.3.4) **Time limit for receipt of tenders or requests to participate**

10.12.2012

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**

Any EU official language

Other: preferably English

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8) **Conditions for opening tenders**

Date: 17.12.2012 - 10:30

Persons authorised to be present at the opening of tenders: yes

Additional information about authorised persons and opening procedure: An authorised representative of each tenderer may attend the opening of the bids. Companies wishing to attend are requested to notify their intention by sending a fax or e-mail at least 48 hours in advance to the fax or e-mail given under Article 17 of the tender specifications. This notification must be signed by an authorised officer of the tenderer and specify the name of the person who will attend the opening on the tenderer's behalf.

**Section VI: Complementary information**

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about European Union funds**

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) **Additional information**

The tender specifications, the technical specifications and the letter of invitation to tender can be downloaded at the address of the buyer profile given in point I.1 of this notice.

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

General Court

rue du Fort Niedergrünwald

2925 Luxembourg

LUXEMBOURG

E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

Fax: +352 4303-2100

VI.4.2) **Lodging of appeals**

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Precise information on deadline(s) for lodging appeals: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

General Court of the European Union  
rue du Fort Niedergrünewald  
2925 Luxembourg  
LUXEMBOURG  
E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Internet address: <http://curia.europa.eu>  
Fax: +352 4303-2100

VI.5) **Date of dispatch of this notice:**  
12.10.2012