



**FRA**

EUROPEAN UNION AGENCY FOR FUNDAMENTAL RIGHTS

Vienna, the 09. Nov. 2012  
Ref: 2012-outgoing- 000911

Subject: F-SE-12-T09 – Photographic Services

Contract notice: 2012/S 205-336446 of 24/10/2012

Ref.: Second set of additional information regarding the specifications of the tender.

Dear Sir / Madam,

We received questions of general interest from the tenderers. Please find herewith the answers to these questions.

Yours faithfully,

Morten Kjaerum

Director



Morten Kjaerum, Director

European Union Agency for Fundamental Rights

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## QUESTIONS & ANSWERS (II)

### **Subject: F-SE-12-T09 – Photographic Services** **Contract notice: 2012/S 205-336446 of 24/10/2012**

#### **Question 1:**

You are asking to prove we have performed at least 2 projects of an amount/nature or scope similar to the services to be carried out under this tender. Could you be more concrete, please? Does it mean we are not eligible if we are performing smaller projects in the same time (but we are sure we have capacity to fulfil all of FRA requirements...)?

#### **Answer 1:**

The selection criterion here mentioned refers to the provision of similar services. The tenderers are requested to prove that they have performed at least 2 projects. If you have performed two (2) smaller projects but the scope was similar to the services required in this tender, please indicate them in the list. As mentioned in Annex C, the list refers to the principal services performed in the last three (3) years.

#### **Question 2:**

in Annex A, under point 17.2.2.b, you request „A list of the principal services provided and supplies delivered in the past three (3) years, with the sums, dates and recipients. Tenderers are required to prove that they have performed at least 2 projects of an amount/nature or scope similar to the services to be carried out under this tender“.

Under point 23, Section D, it is said „List of principal services performed or supplies delivered in the last three (3) years“.

In Annex C, Form D2, you mention „Summarise the major relevant services provided/supplies delivered relevant to this contract in the last 3 years. Please include one table per project“.

Should I understand that the Form D2 is only for the 2 projects (as per point 17.b.b.2) and that separately I need to provide a list with the main services provided in the last three years, mentioning sums, dates and recipients?

#### **Answer 2:**

Yes, you have to fill in the form D2 for at least two projects as mentioned in Annex C.

Additionally, please provide a summary list with the sums, dates and recipients of the principal services provided in the past three years, as mentioned in Annex A, under section 17.2.2.



Morten Kjaerum, Director

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**Question 3:**

You are writing about budget of 120.000 euros but it is not clear if it just for first year of the framework contract (because it is not sure the agreement is going to be renewed) or if the amount covers all four years of the (possible) framework contract?

**Answer 3:**

As mentioned in the contract notice, the estimated budget of 120.000 euros refers to the maximum period of four years.



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