



FRA

EUROPEAN UNION AGENCY FOR FUNDAMENTAL RIGHTS



Clarifications during tendering

F-SE-13-T06

Provision of services for participatory action research on local Roma integration plans

Questions and Answers I

Vienna, the 31-05-2013

Ref: 2013-outgoing-922

Reference: Open call for tender F-SE-13-T06 "Provision of services for participatory action research on local Roma integration plans"

Subject: Clarifications during tendering

Dear Sir/Madam,

We received questions of general interest from the tenderers. Please find herewith the answers to these questions.

Yours faithfully,

Morten Kjaerum
Director

FRA

Morten Kjaerum, Director

European Union Agency for Fundamental Rights

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**Clarifications during tendering****F-SE-13-T06****Provision of services for participatory action research on local Roma integration plans****Questions and Answers I****Question 1:**

In section 4.1 second paragraph, page 7 of the technical specifications, it states that desk research and feasibility analysis will be carried out in five localities in the UK and Finland. While the localities for the other member states are listed in Annex 1, (p18-20 technical specifications), those for UK and Finland are not listed. What localities in the UK does the FRA envisage that the project covers?

Answer 1:

UK and Finland were not covered by the FRA/UNDP-WB survey mentioned in Annex A.1- Technical Specifications, which is why the five localities in the UK and Finland are not listed in Annex 1. However, section 4 of Annex A.1 lists the criteria for the selection of localities, which should be also applied for the UK and Finland.

Question 2:

If there will be several winners, will there be a unified methodology which all winners should adhere, or each winner can follow their own methodology as presented in their tender?

Answer 2:

As mentioned in section 3 of Annex A – Tender Specifications, the Contracting Authority may award a minimum of three (3) and a maximum of five (5) framework contracts in cascade with descending order. The order forms or specific contracts implementing the framework contract will be placed in accordance with that order. The Contracting Authority will always contact first the contractor ranked in the first position. Only if that contractor is unavailable or incapable to respond for reasons which do not entail contract termination, the second contractor may be contacted, etc.

Each contractor will have to implement the framework contract in accordance with the methodology proposed in their tender.

Question 3:

How many countries should be covered by a tender? All 11 or only 2-4 or how many?

**Answer 3:**

Each tenderer must submit a tender for the 11 countries and 2 localities per country mentioned in Annex A.1 Technical Specifications. As mentioned in section 2 of Annex A – Tender Specifications, submission of a tender for only some of the services to be provided under the framework contract (as described in Annex A.1 Technical Specifications) will lead to the rejection of the tender.

Question 4:

How many locations should be covered by a tender? All or 2 or how many?

Answer 4:

Please see answer to the question above.

Question 5:

Please clarify the nature of the project should to be implemented? An Action Research project addressing a Roma social inclusion project independent from the Action Research or a Roma social inclusion project led by Action Research methodology?

Answer 5:

Please refer to Annex A.1 Technical Specifications, in particular section 3.2 Scope of required services and section 4.

Question 6:

Who will have the copyright of the delivered research papers?

Answer 6:

The Contracting Authority will acquire ownership of the results produced under the framework contract, as laid down in articles 1.8 and 2.10 of Annex B – Draft Framework Contract. Therefore, the Contracting Authority will have the copyright of the research papers produced under the framework contract.

Question 7:

The maximum 1,5 million is the total available amount, or is it the maximum for one winning bidder?

Answer 7:

The maximum amount of 1,5 million euros mentioned in section 6 of Annex A – Tender Specifications is the estimated total available amount for the four years of duration of the framework contract.

**Question 8:**

Is a US based academic center eligible to apply as a member of a consortium led by an organization based in EU?

Answer 8:

All partners in a consortium must be from an eligible country as specified in section 9 of Annex A – Tender Specifications. Subcontractors can be both from eligible and non-eligible countries.

Question 9:

The main applicant can be an NGO or the call targets mainly research institutes?

Answer 9:

As mentioned in Section 9 of Annex A - Tender Specifications, participation is open to all eligible natural and legal persons. The tender does not target any particular type of organization.

Question 10:

- Is there any limitation concerning the number of members of a consortium?
- What about the status of their institutions could both academic centers and NGOs apply in partnership?

Answer 10:

- There are no limitations as regards the number of members of a consortium.
- See answer to question 9 above.