

This notice in TED website: <http://ted.europa.eu/udl?uri=TED:NOTICE:172129-2014:TEXT:EN:HTML>

**Austria-Vienna: Provision of food, beverages and household materials  
2014/S 099-172129**

**Contract notice**

**Supplies**

Directive 2004/18/EC

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s)**

European Union Agency for Fundamental Rights  
Schwarzenbergplatz 11

For the attention of: Procurement Section

1040 Vienna

AUSTRIA

Telephone: +43 158030610

E-mail: [procurement@fra.europa.eu](mailto:procurement@fra.europa.eu)

Fax: +43 158030691

**Internet address(es):**

General address of the contracting authority: <http://www.fra.europa.eu>

Address of the buyer profile: <http://fra.europa.eu/en/about-fra/procurement/calls-for-tender>

**Further information can be obtained from:** The above mentioned contact point(s)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:** The above mentioned contact point(s)

**Tenders or requests to participate must be sent to:** The above mentioned contact point(s)

**I.2) Type of the contracting authority**

European institution/agency or international organisation

**I.3) Main activity**

General public services

Other: Fundamental rights.

**I.4) Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

**II.1) Description**

**II.1.1) Title attributed to the contract by the contracting authority:**

Provision of food, beverages and household materials.

**II.1.2) Type of contract and location of works, place of delivery or of performance**

Supplies

Main site or location of works, place of delivery or of performance: The contracting authority's premises or any other place indicated in the tender documents.

NUTS code AT130

**II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)**

The notice involves the establishment of a framework agreement

**II.1.4) Information on framework agreement**

Framework agreement with several operators

maximum number of participants to the framework agreement envisaged: 3

**Duration of the framework agreement**

Duration in years: 4

**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 60 000 EUR

**II.1.5) Short description of the contract or purchase(s)**

The subject of the contract is the provision of food, beverages and household materials.

**II.1.6) Common procurement vocabulary (CPV)**

15000000

**II.1.7) Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): no

**II.1.8) Lots**

This contract is divided into lots: no

**II.1.9) Information about variants**

Variants will be accepted: no

**II.2) Quantity or scope of the contract**

**II.2.1) Total quantity or scope:**

The maximum contract volume has been estimated at 60 000 EUR excluding VAT over 4 years. The contracting authority may exercise the option to increase the estimated contract volume at a later stage via negotiated procedure with the successful tenderer(s) in accordance with Article 134(1)(e) and (f) of the rules of application of the Financial Regulation.

Estimated value excluding VAT: 60 000 EUR

**II.2.2) Information about options**

Options: no

**II.2.3) Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 3

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:  
in months: 12 (from the award of the contract)

**II.3) Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

**III.1) Conditions relating to the contract**

**III.1.1) Deposits and guarantees required:**

Please refer to Section 8 of Annex A — tender specifications, available at: <http://fra.europa.eu/en/about-fra/procurement>

**III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

Please refer to Sections 7 and 8 of Annex A — tender specifications, available at: <http://fra.europa.eu/en/about-fra/procurement>

- III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**  
Please refer to Sections 10 and 11 of the tender specifications, available at: <http://fra.europa.eu/en/about-fra/procurement>
- III.1.4) **Other particular conditions**  
The performance of the contract is subject to particular conditions: no
- III.2) **Conditions for participation**
- III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**  
Information and formalities necessary for evaluating if the requirements are met: Please refer to Sections 17.1 and 17.2 of the tender specifications (Annex A), available at: [http://fra.europa.eu/fraWebsite/about\\_fra/procurement/procurement\\_en.htm](http://fra.europa.eu/fraWebsite/about_fra/procurement/procurement_en.htm)
- III.2.2) **Economic and financial ability**  
Information and formalities necessary for evaluating if the requirements are met: Please refer to Section 17.2.1 of the tender specifications (Annex A), available at: [http://fra.europa.eu/fraWebsite/about\\_fra/procurement/procurement\\_en.htm](http://fra.europa.eu/fraWebsite/about_fra/procurement/procurement_en.htm)  
Minimum level(s) of standards possibly required: Please refer to Section 17.2.1 of the tender specifications (Annex A), available at: [http://fra.europa.eu/fraWebsite/about\\_fra/procurement/procurement\\_en.htm](http://fra.europa.eu/fraWebsite/about_fra/procurement/procurement_en.htm)
- III.2.3) **Technical capacity**  
Information and formalities necessary for evaluating if the requirements are met:  
Please refer to Section 17.2.2 of the tender specifications (Annex A), available at: [http://fra.europa.eu/fraWebsite/about\\_fra/procurement/procurement\\_en.htm](http://fra.europa.eu/fraWebsite/about_fra/procurement/procurement_en.htm)  
Minimum level(s) of standards possibly required:  
Please refer to Section 17.2.2 of the tender specifications (Annex A), available at: [http://fra.europa.eu/fraWebsite/about\\_fra/procurement/procurement\\_en.htm](http://fra.europa.eu/fraWebsite/about_fra/procurement/procurement_en.htm)
- III.2.4) **Information about reserved contracts**
- III.3) **Conditions specific to services contracts**
- III.3.1) **Information about a particular profession**
- III.3.2) **Staff responsible for the execution of the service**

#### **Section IV: Procedure**

- IV.1) **Type of procedure**
- IV.1.1) **Type of procedure**  
Open
- IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**
- IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**
- IV.2) **Award criteria**
- IV.2.1) **Award criteria**  
Lowest price
- IV.2.2) **Information about electronic auction**  
An electronic auction will be used: no
- IV.3) **Administrative information**
- IV.3.1) **File reference number attributed by the contracting authority:**  
F-SU-14-T01.

- IV.3.2) **Previous publication(s) concerning the same contract**  
no
- IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**
- IV.3.4) **Time limit for receipt of tenders or requests to participate**  
14.7.2014 - 17:00
- IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**  
Any EU official language  
Other: But preferably in English.
- IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**  
Duration in months: 6 (from the date stated for receipt of tender)
- IV.3.8) **Conditions for opening of tenders**  
Date: 17.7.2014 - 10:30  
Place:  
European Union Agency for Fundamental Rights' premises.  
Persons authorised to be present at the opening of tenders: yes  
Additional information about authorised persons and opening procedure: An authorised representative of each tenderer may attend the opening of the bids. Companies wishing to attend are requested to notify their intention by sending a fax or e-mail at least 72 hours in advance to the fax or e-mail given under Section 14 of the tender specifications. This notification must be signed by an authorised officer of the tenderer and specify the name of the person who will attend the opening on the tenderer's behalf.

**Section VI: Complementary information**

- VI.1) **Information about recurrence**  
This is a recurrent procurement: no
- VI.2) **Information about European Union funds**  
The contract is related to a project and/or programme financed by European Union funds: no
- VI.3) **Additional information**
- VI.4) **Procedures for appeal**
- VI.4.1) **Body responsible for appeal procedures**  
General Court  
2925 Luxembourg  
LUXEMBOURG  
E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Internet address: <http://curia.europa.eu>  
Fax: +352 4303-2100
- VI.4.2) **Lodging of appeals**  
Precise information on deadline(s) for lodging appeals: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.
- VI.4.3) **Service from which information about the lodging of appeals may be obtained**
- VI.5) **Date of dispatch of this notice:**  
13.5.2014

