

**DRAFT**

**SPECIFIC CONTRACT No \_\_\_\_\_**

**implementing Framework Contract No F/SE/10/03-T02 - Lot**

The European Union Agency for Fundamental Rights(hereinafter referred to as "the Contracting Authority"), and with its seat at Schwarzenbergplatz 11, Vienna, Austria, which is represented for the purposes of the signature of this Specific Contract by **FRA Representative, Position,**

of the one part,

and

**Official name**

**Legal Form**

**Registration number**

**Address**

**VAT\_ Reg. Number**

(hereinafter referred to as "the Contractor"), represented for the purposes of the signature of this Specific Contract by **Title, Full name**

of the other part,

**HAVE AGREED**

for the implementation of Framework Contract No **F/SE/10/03-T02** signed by the Contracting Authority and the Contractor on **[complete date] [last amended by amendment No XX signed on XX/XX/XXXX]** for the provision of services as follows:

**1. PREAMBLE**

1.1 This Specific Contract is based on the Contractor's bid dated **<date>**. Once signed by the parties, the Specific Contract shall be governed by the Framework Contract. This Specific Contract does not amend the provisions of the aforementioned Framework Contract.

**2. SUBJECT**

2.1 The subject of this Specific Contract is the provision of the following services:



- short description of subject

2.2 The Contractor undertakes, on the terms set out in the Framework Contract and in this Specific Contract and its annexes, which form an integral part of it, to perform the tasks *specified in Annex I*.

### **3 DURATION**

3.1 This Specific Contract shall **enter into force** on the date on which it is signed by the last contracting party.

3.2 The **execution of the tasks** mentioned in Annex I **shall start** from the date of entry into force of this specific contract.

3.3 The **execution of the tasks shall be completed** at the latest before *<end\_date>*.

3.4 The period of execution of the tasks may be **extended** only with the express written agreement of the parties before such period elapses.

### **4 PERFORMANCE**

The tasks shall be performed on the premises of *the Contractor/the Contracting Authority*.

### **5 PRICES AND PAYMENTS**

5.1

The Contracting Authority undertakes to pay the Contractor, in consideration for the services rendered under the Specific Contract,

5.2

5.3

Payments shall be made to account No *<Contractor IBAN code>* held with *Contractor Official Name* on production of the invoice showing separately the amount of the fees and the VAT applied and within no more than thirty (30) calendar days from the date the invoice is received by the Unit indicated in *article 5.4 below*. Invoices presented by the Contractor shall indicate his place of taxation for VAT purposes and shall specify separately the amounts not including VAT from those amounts including VAT. The payment shall be deemed to have been effected on the day the Contracting Authority's financial account is debited.

5.4 The address for invoices is:

European Union Agency for Fundamental Rights  
to the attention of Unit 1  
Schwarzenbergplatz 11,



Vienna 1040,  
Austria

## 6 **SUB-CONTRACTING**

In conformity with Article 2.14 of the General Conditions, the Contractor has been permitted to subcontract.

Tasks stated in Annex I may be performed by the subcontractor [Name and address of subcontractor], entirely at the risk of the Contractor.

Without prejudice to the Contracting Authority's other rights under Article 2.16 of the General Conditions, if the Contractor fails to meet his obligations, the Specific Contract with the Contracting Authority may be terminated in accordance with Article 2.16 (f) of the General Conditions. This clause applies throughout the term of the Specific Contract

**OR**

Not applicable

## 7 **GUARANTEES**

<Guarantees text>

**OR**

Not applicable

## 8 **ADMINISTRATIVE PROVISIONS**

The persons responsible for implementing this Specific Contract are:

For the Contracting Authority:

Administrative matters: <Authorising Officer>

Technical matters: <Technical Contact>

For the Contractor: <Contractor Contact>

Administrative and technical matters: <Contractor Technical Contact>

All communication relating to the implementation of this Specific Contract must be in the form of written correspondence and be sent to the appropriate responsible persons.

## 9 **ANNEXE[S]**



The following documents are annexed to the Specific Contract and form an integral part of it:

## **SIGNATURES**

For the Contractor,

<Contractor contact Full Name>

<Contractor contact Function>

signature[s]: \_\_\_\_\_

Done at \_\_\_\_\_ date: \_\_\_\_\_

For the Contracting Authority,

<Authorising Officer Full Name>

<Authorising Officer Function>

signature[s]: \_\_\_\_\_

Done at Vienna date: \_\_\_\_\_

In duplicate in English.



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**ANNEX I - Technical Annex / Description of tasks**

Basic services according to the technical specifications of the \_\_\_\_\_.

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**ANNEX II**

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ANNEX III

**BUDGET**

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