

Clarifications during tendering Questions and Answers I

Vienna,
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Tender: Open call for tender "External evaluation of activities of the European Union Agency for Fundamental Rights (FRA)" – D/SE/11/03

Subject: Clarifications during tendering

European Union Agency for
Fundamental Rights

Agence des droits fondamentaux
de l'Union Européenne

Agentur der Europäischen Union
für Grundrechte

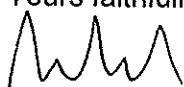
FRA
Schwarzenbergplatz 11
AT – 1040 Vienna
Austria

Dear Sir / Madam,

We received questions of general interest from the tenderers. Please find herewith the answers to these questions.

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Yours faithfully,



† Morten Kjaerum

Director

“External evaluation of activities of the European Union Agency for Fundamental Rights (FRA)” –D/SE/11/03

Questions and Answers I

Question 1:

In section “6. Volume” of the tender specifications for the call (Annex A) it is mentioned that “The estimated volume of the present contract is 300.000 Euro, excluding VAT. Depending on the budget availability and the needs of the Contracting Authority, this volume could be increased up to 50%.”

Does this mean that the tenderer is expected to explain what activities could be conducted within the 300.000 Euro budget as well as what activities could be additionally conducted, should the budget be increased by up to 50%?

Answer 1:

The tenderer is only expected to cover in its tender the activities requested in Annex A.1 - Technical Specification, for a maximum contract value of 300,000.00 EUR. The potential increase in the budget is a prerogative of the Contracting Authority and it is not known at the time of contract signature. It should not be considered by the tenderer when preparing its tender.

Question 2:

No clear suggestion is made in Annex A.1 as to the expected number of case studies, focus groups, or interviews, or as to expected coverage of different Member States for field work. Could you explicit the FRA's expectations in these regards, taking into account the estimated volume of 300.000 Euro, and the possibility to increase this budget by up to 50%?

Answer 2:

The contractor, within the proposed suggested methodology, is expected to make a complete proposal that must include a mix of activities and a number of different types of instruments considered as the best in order to provide the services required. The proposal should ensure the balance between the FRA primary and secondary stakeholders. All Member States will have to be covered and involved in the field work. Please read answer to question 1.