

Service contract - 218055-2010

24/07/2010 S142 Agency - Service contract - Contract notice - Open procedure

AT-Vienna: access to justice – a sociological study on cases of discrimination in the EU

2010/S 142-218055

Contract notice

Section I: Contracting authority**I.1) Name, addresses and contact point(s):**

European Union Agency for Fundamental Rights, attention: Procurement Section, Schwarzenbergplatz 11, 1040Vienna, AUSTRIA. Fax +43 158030691.
E-mail: procurement@fra.europa.eu

Internet address(es):

General address of the contracting authority: <http://www.fra.europa.eu/>

Further information can be obtained at:

As in abovementioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:

As in abovementioned contact point(s).

Tenders or requests to participate must be sent to:

As in abovementioned contact point(s).

I.2) Type of the contracting authority and main activity or activities:

European institution/agency or international organisation.

General public services.

The contracting authority is purchasing on behalf of other contracting authorities: no.

Section II: Object of the contract**II.1) Description****II.1.1) Title attributed to the contract by the contracting authority:**

Access to justice — a sociological study on cases of discrimination in the EU.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 11.

Main place of performance: the contractor's premises or any other place indicated in the tender.

NUTS code: AT130.

II.1.3) The notice involves:

A public contract.

II.1.5) Short description of the contract or purchase(s):

Access to justice — a sociological study on cases of discrimination in the EU — as described in Annex A.1, technical specifications.

II.1.6) Common procurement vocabulary (CPV):

79315000.

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

No.

II.1.8) Division into lots:

No.

II.1.9) Variants will be accepted:

No.

II.2) Quantity or scope of the contract**II.2.1) Total quantity or scope:**

The purpose of this tender is to award a contract for the provision of services as described in Annex A.1, technical specifications.

Estimated value excluding VAT: 420 000 EUR.

II.2.2) Options:

No.

II.3) Duration of the contract or time limit for completion:

Duration in months: 12 (from the award of the contract).

Section III: Legal, economic, financial and technical information**III.1) Conditions relating to the contract:****III.1.1) Deposits and guarantees required:**

Where required by the contract for the payment of prefinancing, the contractor shall provide a financial guarantee in the form of a bank guarantee or equivalent supplied by a bank or an authorised financial institution (guarantor) equal to the amount indicated in the same article to cover prefinancing under the contract. Such guarantee may be replaced by a joint and several guarantee by a third party.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:

As specified in the contract attached to the tender dossier.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

Joint tenders submitted by several economic operators (a consortium) are allowed. In such cases, 1 of members must be designated as the group leader or group manager.

III.1.4) Other particular conditions to which the performance of the contract is subject:

No.

III 2)

III.2) Conditions for participation

- III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**
Information and formalities necessary for evaluating if requirements are met:
Candidates or tenderers shall be excluded from participation in a procurement procedure if:
(a) they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
(b) they have been convicted of an offence concerning their professional conduct by a judgment which has the force of 'res judicata';
(c) they have been guilty of grave professional misconduct proven by any means which the contracting authority can justify;
(d) they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the contracting authority or those of the country where the contract is to be performed;
(e) they have been the subject of a judgment which has the force of 'res judicata' for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Union's financial interests;
(f) following another procurement procedure or grant award procedure financed by the Union budget, they have been declared to be in serious breach of contract for failure to comply with their contractual obligations.
Contracts may not be awarded to tenderers who, during the procurement procedure:
(g) are subject to a conflict of interest;
(h) are guilty of misrepresentation in supplying the information required by the contracting authority as a condition of participation in the contract procedure or fail to supply this information.
- III.2.2) Economic and financial capacity:**
Information and formalities necessary for evaluating if requirements are met:
Proof of economic and financial capacity shall be furnished by the following documents:
(a) the presentation of the balance sheets or extracts from balance sheets for at least the last 2 years for which accounts have been closed shall be presented where publication of the balance sheets is required under the company law of the country in which the economic operator is established. It is necessary that the extracts from balance sheets be dated, signed and stamped by the representatives of the tenderer;
(b) a statement of the overall turnover concerning services covered by the contract during the last 2 financial years.
Minimum level(s) of standards possibly required:
(b) a minimum overall turnover of 150 000 EUR during the last 2 years is required.
- III.2.3) Technical capacity:**
Information and formalities necessary for evaluating if requirements are met:
Evidence of the technical and professional capacity of economic operators shall be furnished on the basis of the following documents:
(a) the educational and professional qualifications of the service provider or contractor and/or those of their managerial staff and, in particular, those of the person or persons responsible for providing the services. The CVs of the person or persons responsible for providing the services must be in Europass format;
(b) if the tender intends to subcontract any part of the services, an indication of the proportion of the contract which the service provider may intend to subcontract;
(c) a list of the principal services provided in the past 3 years, with amount of project budget, dates and intended recipients.
Minimum level(s) of standards possibly required:
(c) a minimum of 2 projects similar to the subject of the tender in relation to 2 different European Union Member States is required.
- III.2.4) Reserved contracts:**
No.
Conditions specific to services contracts
- III.3.1) Execution of the service is reserved to a particular profession:**
No.
Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:
Yes.

Section IV: Procedure

- Type of procedure**
Type of procedure:
Open.
- Award criteria**
- IV.2.1) Award criteria:**
The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.
An electronic auction will be used:
No.
- IV.3) Administrative information**
- File reference number attributed by the contracting authority:**
D/SE/10/05.
- IV.3.2) Previous publication(s) concerning the same contract:**
No.
- IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document:**
Time limit for receipt of requests for documents or for accessing documents:
13.9.2010.
Payable documents: no.
Time limit for receipt of tenders or requests to participate:
17.9.2010 (17:00).
Language(s) in which tenders or requests to participate may be drawn up:
Bulgarian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Irish, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish and Swedish.
- IV.3.7) Minimum time frame during which the tenderer must maintain the tender:**
Duration in month(s): 6 (from the date stated for receipt of tender).
- IV.3.8) Conditions for opening tenders:**
Date: 24.9.2010 (10:30).
Place: European Union Agency for Fundamental Rights, Schwarzenbergplatz 11, 1040 Vienna, AUSTRIA.
Persons authorised to be present at the opening of tenders: yes.
An authorised representative of each tenderer may attend the opening of the bids. Companies wishing to attend are requested to notify their intention by sending a fax or e-mail at least 48 hours in advance to the fax or e-mail given under Article 17 of the tender specifications. This notification must be signed by an authorised officer of the tenderer and specify the name of the person who will attend the opening on the tenderer's behalf.

Section VI: Complementary information

- VI.1) This is a recurrent procurement:**

VM.2) No.

Contract related to a project and/or programme financed by EU funds:
No.

VI.3) Additional Information

VI.4) Procedures for appeal

Body responsible for appeal procedures:

General Court of the European Union, boulevard Konrad Adenauer, 2925 Luxembourg, LUXEMBOURG. Tel. +352 4303-1. Fax +352 433766. E-mail: <mailto:ECJ.registry@curia.europa.eu?subject=TED> Internet: <http://curia.europa.eu/>

Body responsible for mediation procedures:

The European Ombudsman, 1 avenue du Président Robert Schuman, PO box 403, 67001 Strasbourg, FRANCE. Tel. +33 388172313. Fax +33 388179062. E-mail: <mailto:euro-ombudsman@europarl.eu.int?subject=TED> Internet: <http://www.ombudsman.europa.eu/>

Lodging of appeals:

Precise information on deadline(s) for lodging appeals:

Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to knowledge.

A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3) Service from which information about the lodging of appeals may be obtained:

General Court of the European Union, boulevard Konrad Adenauer, 2925 Luxembourg, LUXEMBOURG. Tel. +352 4303-1. Fax +352 433766. E-mail: <mailto:ECJ.registry@curia.europa.eu?subject=TED> Internet: <http://curia.europa.eu/>

VI.5) Date of dispatch of this notice:

12.7.2010.