

**Report on Budgetary & Financial Management**

**(In accordance with article 82 of the Financial Rules applicable to the European Monitoring Centre on Racism and Xenophobia of 20/11/2002)**

**Relating to the Operations under the 2006 Budget of the  
EUROPEAN MONITORING CENTRE ON RACISM AND XENOPHOBIA (EUMC)**

**11 MAY 2007**

## **1. INTRODUCTION**

### **Creation, location and main actions of the EUMC**

The EUMC was established by Council Regulation (EC) No 1035/97 of 2 June 1997 (OJ L 151, 10 June 1997) and commenced its activities in 1998.

The Agency is located in Vienna (Austria).

The main task of the EUMC is to provide the Community and its Member States with objective, reliable and comparable information and data on racism, xenophobia, Islamophobia and anti-Semitism at the European level in order to help the EU and its Member States to establish measures or formulate courses of action against racism and xenophobia.

### **Programming Priorities**

The main objectives of the EUMC's Work Programme 2006 were to:

- Provide the Community and its Member States with objective, reliable and comparable data;
- Study the extent and development of the phenomena and manifestations of racism, xenophobia and anti-Semitism, analyse their causes, consequences and effect, and examine examples of good practice in dealing with them;
- Disseminate information, data and examples of good practice with a view to contributing to the development of policies and practices in the Member States to combat racism, xenophobia and anti-Semitism.

## **2. FINANCIAL MANAGEMENT**

### **2.1 Financial Regulation**

Article 185.1 of the General Financial Regulation adopted on 25/06/2002 (Council Regulation 1605/2002) lays down:

'The Commission shall adopt a framework financial regulation for bodies set up by the Communities and having legal personality which actually receive grants charged to the budget. The financial rules of these bodies may not depart from the framework regulation except where their specific operating needs so require and with the Commission's prior consent'.

Moreover, point 4 of the explanatory memorandum of the Framework regulation for Community bodies adopted on 19/11/2002 (Council Regulation 2343/2002) states:

'...At the same time it allows scope for each body to propose - with the Commission's consent - any adjustments that are vital for its own managerial

requirements, and assigns the bodies themselves responsibility for applying any internal implementing rules which they deem necessary to adopt'.

Taking into account the above provisions, the EUMC submitted for approval a draft to the Management Board for adoption on 20-11-2002. The EUMC's Financial Regulation was adopted the same day. The EUMC has applied the requirements of its Financial Regulation, together with its Implementing Rules, since 1 January 2003.

### **Currency**

The EUMC keeps its accounts in euro.

### **Management Information Systems**

The EUMC used the following software during 2006:

- SINCOM 2 (SI2) – budgetary accounting
- BOB software – general ledger accounting
- Business Objects – financial reporting
- ISILOG fixed asset management – Inventory software

## **3. FINANCIAL DATA FOR THE YEAR**

### **Credit appropriations**

Credit and payment appropriations are funds made available by the EC for administrative expenditure of the Agency.

The table below outlines the breakdown of the credit and payment appropriations available in 2006.

- PHARE RAXEN_BR	110,000.00
- RAXEN_CT	486,908.00
- 2006 European Community subsidy (C1)	8,800,000.00
<b>Total</b>	<b>9,393,908.00</b>

### **Budgetary Transfers**

During 2006 the following budgetary reallocations were made between Titles:

	Initial Budget	Transfers	Final Budget
Title 1	3,686,000	+237,500	3,923,500
Title 2	814,000	+154,700	968,700

Title 3	4,300,000	-392,200	3,907,800
PHARE RAXEN_BR	110,000	-	110,000
RAXEN_CT	483,908	-	483,908
Total	9,393,908	-	9,393,908

### Payments

#### Total Payments

The table below outlines the breakdown of the payments made in 2006.

Payments from 2006 appropriations (C1)	7,085,619.09
Payments made from 2005 carried-over appropriations (C8)	1,270,706.19
PHARE RAXEN_BR	165,195.23
RAXEN_CT	163,725.77
<b>Total paid in 2006</b>	<b>8,685,246.28</b>

#### Automatic carry forward (C8) of credit appropriations contracted and not paid.

The EUMC's credit appropriations contracted by the end of 2006 but not paid are carried forward to the following year. Their breakdown is:

- Administrative expenditure	332,749.58
- Operational	942,491.88
<b>Total</b>	<b>1,275,241.46</b>

a) Regarding administrative expenditure (Titles 1 and 2), the EUMC cancelled all appropriations not contracted by the end of the year. This figure represents €226,467.591 (2,57%) of C1 appropriations.

b) Regarding operational expenditure (Title 3), the EUMC cancelled all appropriations not contracted by the end of the year. This figure represents € 212,671.54 (2,42%) of C1 appropriations.

c) The total of C8 appropriations cancelled (i.e. carried over from 2005 and not paid in 2006) was €47,961.34 (3.64%).

### Revenues

European Community Subsidy	8, 800,000.00
Other income - EUMC	132,219.47
Other Income – PHARE RAXEN_BR	0
Other Income – RAXEN_CT	483,907.50
<b>Total revenue</b>	<b>9,416,126.97</b>

#### **4. ANALYSIS OF FINANCIAL MANAGEMENT BY TYPES OF EXPENDITURE**

##### **Title 1: Expenditure relating to EUMC staff**

##### **Chapter 11. Staff in active employment**

2006 Budget	2006 Commitments	2006 Payments
3,537,000.00	3,401,572.67	3,364,980.11

The EUMC's staffing at the end of the year 2006 was composed of 37 Temporary Agents (TA). The Centre had only two posts in its 2006 establishment plan remaining unfilled. The recruitment procedures for these two posts are scheduled to be completed early in 2007.

##### **Chapter 13. Missions and duty travel**

2006 Budget	2006 Commitments	2006 Payments
172,000.00	172,000.00	165,061.65

Throughout the year 247 actual missions took place. At the year end the paid appropriations increased by 8.85%, compared to 2005. This increase is due to the fact that additional training done through this budget line.

##### **Chapter 14. Socio - medical infrastructure**

2006 Budget	2006 Commitments	2006 Payments
12,000.00	11,018.12	10,631.62

These expenses cover annual medical check-ups for TAs and, restaurants and canteens expenditure.

##### **Chapter 15. Other staff related expenditure**

2006 Budget	2006 Commitments	2006 Payments
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109,000.00	97,546.09	97,546.09
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These expenses cover essentially the cost of Seconded National Experts (SNEs).

#### **Chapter 16. Social welfare**

2006 Budget	2006 Commitments	2006 Payments
77,000.00	48,589.76	42,700.80

These expenses cover essentially the costs of cultural activities. At the year end the paid appropriations increased by 8.15%, compared to 2005.

#### **Chapter 17. Entertainment and representation expenses**

2006 Budget	2006 Commitments	2006 Payments
16,500.00	12,431.90	12,386.41

These expenses cover expenditure on the Centre's obligations in respect of entertainment and representation. This expenditure may be incurred by authorised staff individually in the fulfilment of their duties and as a part of the Centre's activities.

### **Title 2: Buildings, equipments and other administrative expenditure**

#### **Chapter 20. Rental of buildings and associated costs**

2006 Budget	2006 Commitments	2006 Payments
425,500.00	417,558.86	326,923.93

The largest parts of the expenses are related to rental costs of the Centre's office (39%), fitting out of premises (20%) and security (23%).

#### **Chapter 21. Data processing**

2006 Budget	2006 Commitments	2006 Payments
224,000.00	222,902.99	108,257.00

This appropriation covers the expenses related to the purchase and maintenance of data processing equipment and software (75%) and software development (25%). At the year end the paid appropriations increased by 32.25%, compared to 2005.

#### **Chapter 22. Movable property and associate costs**

2006 Budget	2006 Commitments	2006 Payments
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90,500.00	85,461.45	28,843.48
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These expenses cover equipment for documentation storage, archiving and mail handling, hiring of fax machines, photocopiers, purchase of office furniture, hiring cars.

### **Chapter 23. Current administrative expenditures**

2006 Budget	2006 Commitments	2006 Payments
40,000.00	37,572.91	31,841.08

This chapter covers stationery and office supplies, bank charges, legal expenses, damages, miscellaneous insurance and departmental removals and associated handling.

### **Chapter 24. Postal charges and Telecommunications**

2006 Budget	2006 Commitments	2006 Payments
93,700.00	79,487.34	72,500.34

This appropriation is intended to cover expenditure on postal and delivery charges, fixed rental costs, the cost of calls and messages, maintenance fees, repairs and maintenance of equipment, subscription charges, and the cost of communication. At the year end the paid appropriations increased by 37.23%, compared to 2005.

### **Chapter 25. Expenditures on formal and informal meetings**

2006 Budget	2006 Commitments	2006 Payments
5,000.00	0.00	0.00

This appropriation is intended to cover travel, subsistence, and incidental expenses of external experts invited for meetings not directly connected with the implementation of the EUMC's work programme. It also covers the corresponding expenditure resulting from organising these meetings where they are not covered by the infrastructure. No such expenses occurred in 2006.

### **Chapter 26. Studies, surveys, consultations**

2006 Budget	2006 Commitments	2006 Payments
90,000.00	79,590.00	71,310.00

This appropriation is intended to cover expenditure for specialised studies contracted to experts or consultants when the EUMC, with its staff, does not have the relevant

expertise. At the year end the paid appropriations increased by 51.98%, compared to 2005.

### **Title 3: Operational activities**

#### **Chapter 31. Networks**

2006 Budget	2006 Commitments	2006 Payments
2,404,000.00	2,395,175.43	1,978,133.20

The appropriation is intended to cover expenses related to data collection activities through the EUMC's RAXEN network, research and analysis, as well as electronic documentation. It includes:

- Coordination expenses (meetings and training seminars)
- RAXEN deliverables:
  - 25 annual data collection reports (one per country)
  - 150 Bulletins (six per country)
  - 75 complementary data collection reports (three per country)
  - Input to the EUMC artefact database
  - Input to the EUMC InfoBase
  - 25 Special Studies (one per country)
  - Coordination expenses (meetings and training seminars)
- EUMC artefact database of positive initiatives and publications
- EUMC InfoBase
- Research:
  - Pilot survey of migrants' and minorities experiences as victims of racist crime in selected EU Member States

#### **Chapter 32. Research and studies**

2006 Budget	2006 Commitments	2006 Payments
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48,800.00	34,840.84	34,840.84
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This appropriation is intended to cover the cost of projects of the EUMC in favour of minorities, in cooperation with EU or international organisations. It is also intended to cover the costs of the working group "Key Issues" established by the EUMC to identify priority areas.

### **Chapter 33. Information, communication**

2006 Budget	2006 Commitments	2006 Payments
476,000.00	418,860.06	156,783.71

This appropriation is intended to cover the costs of preparing, editing and publishing, in whichever form, the activities reports and other publications of the Centre, including its annual reports, research studies, policy papers, public relations materials and the magazine *Equal Voices*. It includes, for example, costs of paper, typing when necessary, copying or printing, reproduction of slides, photos, posters, distribution and mail costs, and other external activities and costs incurred in raising awareness of the Centre and its activities. It includes design activities for the Centre and its Internet site. It is intended to cover the costs of the organisation of the EU round table with representatives of the Member States, including travel and accommodation costs of participants. It covers expenses relating to the exchange and dissemination of information between the national round tables. It also includes the cost of setting up and updating the documentation centre accessible to the public, according to the concept of virtual material available via the Internet and specialised networks. It is also covers the purchase of books and other non-periodic publications and the updating of existing volumes required by the EUMC and its documentation department, the subscriptions to newspapers, specialist periodicals, official journals, parliamentary papers, specialised statistics, various bulletins and online databases.

### **Chapter 34. Relations with the European Communities, national and international organisations**

2006 Budget	2006 Commitments	2006 Payments
911,500.00	846,252.13	582,878.83

This appropriation is intended to cover travel, subsistence, incidental expenses of members of the Management Board, the Executive Board and national liaison officers meetings and working parties. It is also covers the corresponding expenditure resulting from organising these meetings where they are covered by the existing infrastructure.

It is also covers the costs of translation sent to the Translation Centre for the bodies of the European Union, for all texts directly connected with the implementation of the EUMC's obligations and work programmes.

Finally it is intended to cover the fees for the service of freelance interpreters and conference operators, including the reimbursement of services provided by the

Commission interpreters, for all meetings connected to the implementation of the work programmes.

**Chapter 39. Reserve for Title III**

2006 Budget	2006 Commitments	2006 Payments
67,500.00	N/A	N/A

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**Budget Execution**

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## Annex 1. Budget Outturn Statement

		2006	2005
<b>REVENUE</b>			
Commission subsidy (for the operating budget Titles 1,2 and 3 PHARE RAXEN_CT funds from Commission	+	8,800,000.00	8,189,000.00
Other contributions and funding received via the Commission	+	483,907.50	90,000.00
Other donors			
Fee income			
Other revenue	+	132,219.47	151,115.72
<b>TOTAL REVENUE (a)</b>		<b>9,416,126.97</b>	<b>8,430,115.72</b>
<b>EXPENDITURE</b>			
<i>Title I: Staff</i>			
Payments	-	-3,748,954.15	-3,007,613.35
Appropriations carried over	-	-170,489.39	-70,410.93
<i>Title II: Administrative Expenses</i>			
Payments	-	-641,073.53	-550,471.32
Appropriations carried over	-	-288,500.02	-581,199.83
<i>Title III: Operating Expenditure (including PHARE)</i>			
Payments	-	-3,024,512.41	-2,731,182.35
Appropriations carried over	-	-1,061,238.55	-757,056.77
<b>TOTAL EXPENDITURE (b)</b>		<b>-8,934,768.05</b>	<b>-7,697,934.55</b>
<b>OUTTURN FOR THE FINANCIAL YEAR (a-b)</b>		<b>481,358.92</b>	<b>732,181.17</b>
Cancellation of unused payment appropriations carried over from previous year	+	47,961.34	210,263.63
Adjustment for carry-over from the previous year of appropriations available at 31.12 arising from assigned revenue	+	90,000.00	
Exchange differences for the year (gain +/- loss -) *	+/-	2,608.29	-2,903.25
<b>BALANCE OF THE OUTTURN ACCOUNT FOR THE FINANCIAL YEAR</b>		<b>621,928.55</b>	<b>939,541.55</b>
Balance year N-1	+/-	-1,170,985.56	231,444.01
Positive balance from year N-1 reimbursed in year N to the Commission	-	-1,170,985.56	
<b>Result used for determining amounts in general accounting</b>		<b>621,928.55</b>	<b>1,170,985.56</b>
<b>Commission subsidy - agency registers accrued revenue and Commission accrued expense</b>		<b>8,178,071.45</b>	
<b>Pre-financing remaining open to be reimbursed by agency to Commission in year N+1</b>		<b>621,928.55</b>	
Not included in the budget outturn:			
Interest received by 31/12/N on the Commission subsidy funds and to be reimbursed to the Commission **	+	44,778.13	17,801.26

## Annex 2. Summary Execution Table (CoA Format)

(1 000  
euros)

RECETTES			DÉPENSES										
Provenance des recettes	Recettes inscrites au budget définitif de l'exercice	Recettes perçues	Affectation des dépenses	Crédits du budget définitif					Crédits reportés de(s) exercice(s) antérieur(s)				
				inscrits	engagés	payés	reportés	annulés	inscrits	engagés	payés	à reporter	annulés
Recettes propres	0	0	Titre I Personnel	3,923	3,743	3,693	50	180	70	70	53	0	17
Subventions communautaires	8.800	8,800											
Recettes affectées (Phare) <sup>1</sup>	484	484	Titre II Fonctionnement	969	923	640	283	46	581	581	570	0	11
Autres recettes	0	132	Titre III Activités opérationnelles	3,908	3,695	2,753	942	213	667	667	647	0	20
			Recettes affectées (Phare et autres)	484	325	239	245	0	90	90	90	0	0
<b>TOTAL</b>	9,284	9,416	<b>TOTAL</b>	9,284	8,686	7,325	1,520	439	1,408	1,408	1,360	0	48

<sup>1</sup> Le montant initial inscrit dans le budget est de 648 000 euro dont 164 000 euro n'ont pas été versés par la Commission. Pour la clarté et l'exactitude, le montant corrigé de 484 000 euro a été indiqué.

NB: Les totaux peuvent comporter des écarts dus aux arrondis.

Source: Données de OD . - Ces tableaux présentent sous une forme synthétique les données fournies par OD dans ses propres états financiers.



### Annex 3. Budget Execution - Title1, 2 and 3 – C1 Appropriations

	Line	Budget Line Description	Appropriations	Commitments	%	Payments	%
		<b>Title 1</b>	<b>2006</b>	<b>2006</b>		<b>2006</b>	
			€	€		€	
C1	1100	Basic salaries	2,112,071.57	2,112,071.57	100.00%	2,112,071.57	100.00%
C1	1101	Family allowances	235,428.43	206,278.94	87.62%	206,278.94	87.62%
C1	1102	Expatriation and foreign-residence allowances	275,000.00	272,104.82	98.95%	272,104.82	98.95%
C1	1103	Secretarial allowances	11,000.00	10,722.04	97.47%	10,722.04	97.47%
C1	1113	Trainees	30,000.00	28,069.00	93.56%	28,069.00	93.56%
C1	1120	Professional training of staff	62,000.00	39,245.69	63.30%	31,028.23	50.05%
C1	1130	Insurance against sickness	73,500.00	73,398.84	99.86%	73,398.84	99.86%
C1	1131	Insurance against accidents and occupational disease	19,000.00	18,673.18	98.28%	18,673.18	98.28%
C1	1132	Insurance against unemployment	28,000.00	27,556.73	98.42%	27,556.73	98.42%
C1	1140	Childbirth and death grants	500.00	198.31	39.66%	198.31	39.66%
C1	1141	Travel expenses for annual leave	40,000.00	39,730.23	99.33%	39,730.23	99.33%
C1	1175	Interim services	300,000.00	287,000.00	95.67%	263,898.36	87.97%
C1	1178	External services	26,000.00	19,375.00	74.52%	16,958.33	65.22%
C1	1180	Miscellaneous expenditure on staff recruitment	40,300.00	10,000.00	24.81%	7,143.21	17.73%
C1	1181	Travel expenses	4,200.00	2,293.60	54.61%	2,293.60	54.61%
C1	1182	Installation, resettlement and transfer allowances	30,000.00	25,121.65	83.74%	25,121.65	83.74%
C1	1183	Removal expenses	50,000.00	43,819.36	87.64%	43,819.36	87.64%
C1	1184	Temporary daily subsistence allowances	30,000.00	22,983.39	76.61%	22,983.39	76.61%
C1	1190	Salary weightings	170,000.00	162,930.32	95.84%	162,930.32	95.84%
C1	1300	Mission expenses, duty travel expenses and other ancillary expenditure	172,000.00	172,000.00	100.00%	165,061.65	95.97%
C1	1400	Restaurants and canteens	10,000.00	9,594.66	95.95%	9,208.16	92.08%
C1	1410	Medical service	2,000.00	1,423.46	71.17%	1,423.46	71.17%
C1	1520	Staff exchanges	109,000.00	97,546.09	89.49%	97,546.09	89.49%
C1	1610	Social contacts between staff	6,000.00	6,000.00	100.00%	6,000.00	100.00%
C1	1620	Other welfare expenditure	47,000.00	18,589.76	39.55%	12,700.80	27.02%
C1	1630	Early childhood centres and creches	24,000.00	24,000.00	100.00%	24,000.00	100.00%
C1	1700	Entertainment and representation expenses	16,500.00	12,431.90	75.34%	12,386.41	75.07%
		<b>Total Title 1</b>	<b>3,923,500.00</b>	<b>3,743,158.54</b>	<b>95.40%</b>	<b>3,693,306.68</b>	<b>94.13%</b>
		<b>Title 2</b>					
C1	2000	Rent	167,000.00	166,754.84	99.85%	166,754.84	99.85%
C1	2010	Insurance	2,500.00	2,094.20	83.77%	2,094.20	83.77%

C1	2020	Water, gas, electricity and heating	39,000.00	34,951.01	89.62%	34,951.01	89.62%
C1	2030	Cleaning and maintenance	32,000.00	30,380.29	94.94%	26,478.79	82.75%
C1	2040	Fitting-out of premises	85,000.00	83,760.00	98.54%	-	0.00%
C1	2050	Security and surveillance of buildings	100,000.00	99,618.52	99.62%	96,645.09	96.65%
C1	2100	Hardware/Software	168,000.00	167,462.61	99.68%	76,462.34	45.51%
C1	2101	Software Development	56,000.00	55,440.38	99.00%	31,794.66	56.78%
C1	2200	Technical equipment and installations	17,500.00	17,236.16	98.49%	282.50	1.61%
C1	2202	Hire of technical equipment and installations	30,000.00	26,524.70	88.42%	26,524.70	88.42%
C1	2210	Furniture	40,000.00	39,184.31	97.96%	-	0.00%
C1	2230	Hire of vehicles	3,000.00	2,516.28	83.88%	2,036.28	67.88%
C1	2300	Stationery and office supplies	25,000.00	24,853.45	99.41%	19,121.62	76.49%
C1	2320	Bank charges	15,000.00	12,719.46	84.80%	12,719.46	84.80%
C1	2400	Postage and delivery charges	46,700.00	42,417.34	90.83%	39,917.34	85.48%
C1	2410	Telecommunications charges	47,000.00	37,070.00	78.87%	32,583.00	69.33%
C1	2500	Meetings and notices	4,000.00	-	0.00%	-	0.00%
C1	2550	Miscellaneous expenditure for meetings	1,000.00	-	0.00%	-	0.00%
C1	2601	Studies, surveys, consultations	90,000.00	79,590.00	88.43%	71,310.00	79.23%
		<b>Total Title 2</b>	<b>968,700.00</b>	<b>922,573.55</b>	<b>95.24%</b>	<b>639,675.83</b>	<b>66.03%</b>
		<b>Title 3</b>					
C1	3101	Collection and comparability of data	26,000.00	25,141.40	96.70%	24,425.75	93.95%
C1	3102	RAXEN national focal points	2,020,000.00	2,015,551.51	99.78%	1,848,551.51	91.51%
C1	3104	Studies	295,000.00	292,144.98	99.03%	80,944.98	27.44%
C1	3110	Technicalities of RAXEN	63,000.00	62,337.54	98.95%	24,210.96	38.43%
C1	3204	Project for minorities	34,000.00	29,203.60	85.89%	29,203.60	85.89%
C1	3211	Working group key issues	14,800.00	5,637.24	38.09%	5,637.24	38.09%
C1	3313	Books and subscriptions	16,000.00	10,997.13	68.73%	9,015.34	56.35%
C1	3330	Annual report	43,000.00	34,858.45	81.07%	31,036.45	72.18%
C1	3341	European round tables	80,000.00	69,636.20	87.05%	67,636.20	84.55%
C1	3351	Publications	285,000.00	269,403.67	94.53%	42,235.34	14.82%
C1	3352	Equal Voices : material for the media	35,000.00	29,631.31	84.66%	5,321.31	15.20%
C1	3360	Technicalities for communication	17,000.00	4,333.30	25.49%	1,539.07	9.05%
C1	3401	Management Board meetings	165,000.00	132,720.45	80.44%	124,119.68	75.22%
C1	3402	Executive Board meetings	20,000.00	12,951.80	64.76%	9,451.80	47.26%
C1	3403	Other meetings with Member States	111,000.00	88,509.88	79.74%	88,509.88	79.74%
C1	3411	Translation	588,500.00	588,500.00	100.00%	338,227.47	57.47%
C1	3412	Interpretation	27,000.00	23,570.00	87.30%	22,570.00	83.59%



C1	3900	Reserve for Title 3	67,500.00	-	0.00%	-	0.00%
		<b>Total Title 3</b>	<b>3,907,800.00</b>	<b>3,695,128.46</b>	<b>94.56%</b>	<b>2,752,636.58</b>	<b>70.44%</b>
<b>Total C1</b>			<b>8,800,000.00</b>	<b>8,360,860.55</b>	<b>95.01%</b>	<b>7,085,619.09</b>	<b>80.52%</b>

#### Annex 4. Budget Execution - Title1, 2 and 3 - C8 Appropriations

	Line	Budget Line Description	Appropriations	Payments	%
		<b>Title 1</b>	<b>2006 €</b>	<b>2006 €</b>	
C8	1175	Interim staff	20,000.00	16,724.07	83.62
C8	1180	Recruitment exp (selection panel + candidates)	1,000.00	637.00	63.70
C8	1123	Training - Unit 3	9,963.55	9,963.55	100.00
C8	1122	Training - Unit 2	16,557.00	5,326.63	32.17
C8	1121	Training - Unit 1	13,364.45	13,364.45	100.00
C8	1300	Missions and duty travels - dir	650.00	596.85	91.82
C8	1301	Mission - unit 1	1,500.00	1,500.00	100.00
C8	1302	Mission - unit 2	950.00	863.24	90.87
C8	1303	Missions Unit 3	6,000.00	4,099.51	68.33
C8	1700	Entertainment and representation expenses	425.93	331.00	77.71
		<b>Total Title 1</b>	<b>70,410.93</b>	<b>53,406.30</b>	<b>75.85</b>
		<b>Title 2</b>			
C8	2020	Water, gas , electricity, heating	3,900.00	540.05	13.85
C8	2030	Cleaning and maintenance	5,741.66	5,717.75	99.58
C8	2050	Security and surveillance of premises	20,902.04	20,902.04	100.00
C8	2040	Fitting out of premises	123,935.00	123,935.00	100.00
C8	2100	Data Processing equipment	316,863.96	316,863.96	100.00
C8	2101	Software development	2,738.13	2,731.03	99.74
C8	2200	New purchases of technical equipment and installation	56,126.76	56,126.76	100.00
C8	2230	Hire of vehicles (taxis in Vienna) - directorate	122.80	122.80	100.00
C8	2300	Stationery and office supplies	1,938.61	1,938.61	100.00
C8	2400	Postage	2,045.89	2,045.89	100.00
C8	2410	Telecommunications	793.55	793.55	100.00
C8	2411	Purchase and installation of equipment	34,391.43	34,391.43	100.00
C8	2601	Studies, surveys, consultations Unit 1	11,700.00	3,510.00	30.00
		<b>Total Title 2</b>	<b>581,199.83</b>	<b>569,618.87</b>	<b>98.01</b>
		<b>Title 3</b>			
C8	3102	Raxen national focal points	102,342.54	101,542.65	99.22
C8	3110	Technicalities of RAXEN	30,579.80	30,467.80	99.63
C8	3207	Special projects	39,135.80	38,789.88	99.12
C8	3313	Books/subscriptions for info ex 2250/2	2,701.90	1,180.70	43.70
C8	3314	Subscriptions newspapers and periodicals	333.73	207.86	62.28
C8	3330	Annual report	19,590.00	14,233.88	72.66
C8	3341	European Round Table	2,014.92	2,014.91	100.00
C8	3351	Information and publication ex 3351,2400	21,887.80	18,367.07	83.91
C8	3352	Equal voices / material for media	12,688.66	7,633.84	60.16

C8	3401	Management Board meetings	8,170.72	5,631.53	68.92
C8	3403	Other meetings with Member States	426.97	426.97	100.00
C8	3411	Translations	427,183.93	427,183.93	100.00
		<b>Total Title 3</b>	<b>667,056.77</b>	<b>647,681.02</b>	<b>97.10</b>

**Total C8**

**1,318,667.53**

**1,270,706.19**

**96.36%**