

This notice in TED website: <https://ted.europa.eu/udl?uri=TED:NOTICE:377789-2018:TEXT:EN:HTML>

**Austria-Vienna: Production and Delivery of Customised Promotional  
Materials for the European Union Agency for Fundamental Rights (FRA)  
2018/S 166-377789**

**Contract notice**

**Supplies**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

**I.1) Name and addresses**

European Union Agency for Fundamental Rights  
Schwarzenbergplatz 11  
Vienna  
1040  
Austria  
Telephone: +43 158030610  
E-mail: [procurement@fra.europa.eu](mailto:procurement@fra.europa.eu)  
Fax: +43 15031382  
NUTS code: AT13

**Internet address(es):**

Main address: <http://www.fra.europa.eu>  
Address of the buyer profile: <http://fra.europa.eu/en/about-fra/procurement>

**I.2) Information about joint procurement**

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://fra.europa.eu/en/about-fra/procurement>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted to the abovementioned address

**I.4) Type of the contracting authority**

European institution/agency or international organisation

**I.5) Main activity**

General public services

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title:**

Production and Delivery of Customised Promotional Materials for the European Union Agency for Fundamental Rights (FRA)  
Reference number: F-SU-18-T01

**II.1.2) Main CPV code**

22000000

II.1.3) **Type of contract**

Supplies

II.1.4) **Short description:**

The overall objective of the tender is the provision of a wide range of promotional materials including customisation, printing, finishing and delivery services to the Contracting Authority. The resulting contractor(s) shall be able to supply the goods and to provide related services including design, layout, pre-press work, production of samples and delivery of the requested products.

II.1.5) **Estimated total value**

Value excluding VAT: 120 000.00 EUR

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

II.2.3) **Place of performance**

NUTS code: AT13

Main site or place of performance:

The place of performance of the tasks shall be the contractor's premises or any other place indicated in the tender documents.

II.2.4) **Description of the procurement:**

The overall objective of the tender is the provision of a wide range of promotional materials including customisation, printing, finishing and delivery services to the Contracting Authority. The resulting contractor(s) shall be able to supply the goods and to provide related services including design, layout, pre-press work, production of samples and delivery of the requested products.

II.2.5) **Award criteria**

Criteria below

Price

II.2.6) **Estimated value**

Value excluding VAT: 120 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 12

This contract is subject to renewal: yes

Description of renewals:

The framework contract will be renewed automatically three (3) times for twelve (12) months each, unless one of the parties receives formal notification to the contrary at least 3 months before the end of the ongoing duration. Renewal does not change or postpone any existing obligations.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Tender documents will be available for download at the address indicated under heading I.1. The website will be updated regularly and it is the tenderers' responsibility to check for updates and modifications during the tendering period.

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

III.1.5) **Information about reserved contracts**

III.2) **Conditions related to the contract**

III.2.2) **Contract performance conditions:**

III.2.3) **Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

IV.1) **Description**

IV.1.1) **Type of procedure**

Open procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 11/10/2018

Local time: 17:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date: 18/10/2018

Local time: 10:30

Place:

At the Contracting Authority's premises.

Information about authorised persons and opening procedure:

As indicated in the procurement documents.

**Section VI: Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: no

**VI.2) Information about electronic workflows**

**VI.3) Additional information:**

Tenders may be submitted in any of the EU official languages, but preferably in English.

**VI.4) Procedures for review**

**VI.4.1) Review body**

General Court

rue du Fort Niedergrünwald

Luxembourg

2925

Luxembourg

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu/>

**VI.4.2) Body responsible for mediation procedures**

**VI.4.3) Review procedure**

**VI.4.4) Service from which information about the review procedure may be obtained**

**VI.5) Date of dispatch of this notice:**

23/08/2018