

Expert meeting on victims of online fraud, Vienna, 02 – 03 December 2025

The European Union Agency for Fundamental Rights (FRA or Agency) processes the personal data of a natural person in compliance with Regulation 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

This data protection notice explains FRA's policies and practices regarding its collection and use of your personal data, and sets forth your privacy rights. We recognise that information privacy is an ongoing responsibility, and we will update this notice where necessary.

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1. Why do we process personal data?

The personal data are collected and processed to allow for the organization of the expert meeting on rights of victims of online fraud taking place in Vienna at the FRA premises on 2 and 3 December 2025.

The purpose of the processing of personal data is handling invitations and attendance, internal reporting on the event, as well as taking appropriate event follow-up actions, such as feedback collection.

More specifically, FRA, as the organiser, intends to carry out the following processing activities:

- Creation of mailing lists of contacts;
- handling registration and attendance;
- correspondence with participants;
- preparation of the agenda and supporting documents;
- event follow up actions such as event report, minutes, distribution of reports/minutes, feedback on reports;
- giving access to premises, providing catering;
- reimbursement of accommodation and travel expenses.

2. What kind of personal data does the Agency process?

We will collect only the following personal data necessary for the processing operation described above.

General personal data:

- Personal details: civic title, first name, surname, gender.
- Contact details: e-mail address, phone, mobile phone numbers (optional).
- Employment details: function/title, name and type of the employer/organisation
- Financial details: financial identification form and bank account information for those experts who receive reimbursement of travel/accommodation expenses (see below).

For participants for whom FRA will reimburse travel and accommodation, the following data will be collected:

- Financial details: financial identification form (including bank account information and possibly a bank statement)
- Legal entity form: date, place and country of birth, identity document number, personal identification number, address, private phone, private email, possibly business data
- A legible photocopy (recto/verso) of the identity card, passport or other identification document
- Supporting documents (e.g. invoices, tickets, etc.)

If FRA sees that an expert or their employer is already registered in the Commission's accounting system ABAC, it will ask the expert to verify the accuracy of their information therein by sharing their IBAN number with FRA.

3. How do we collect and process your personal data?

Via email correspondence we will collect personal data to invite participants and organize the face-to-face expert meeting and/or the payment of reimbursable costs, as communicated to the participating experts.

3a. Information you provide us

For the organization of the expert meeting, FRA will collect from you the personal data described in Section 2 above via email. Through email correspondence you will provide FRA with information allowing us to reimburse your travel and accommodation expenses.

For centralizing all email communications related to this expert meeting, FRA uses Microsoft Office 365 cloud-based services.

3b. Information we receive from other sources

In order to invite the participants, FRA will collect and process publicly available contact details of potential participants in the expert meeting by searching online for their name, employer's name, function title, email address and telephone number. This information may be also obtained from FRA's professional/research networks. In case an invited expert cannot attend the meeting, FRA may ask the expert to suggest other experts in their organisations to be invited to the event.

4. Who is responsible for processing your personal data?

The Agency is the legal entity responsible for the processing of your personal data and determines the objective of this processing activity. The Head of Justice, Digital and Migration Unit is responsible for this processing operation.

Moreover, the third parties indicated above (Microsoft) might also process your personal data, acting as FRA's data processor. Please refer to the Microsoft Office 365 data protection notice [here](#). FRA is part of the framework contract signed between the European Commission and Microsoft Ireland (processor) and therefore falls under the Microsoft ILA 2025 Data Protection Terms, which include a set of improvements specific to the data protection safeguards in place for M365.

5. Which is the legal basis for this processing operation?

The processing operation is necessary for the performance of the tasks carried out by the Agency in the public interest to achieve the objectives set out in its Work Programme and are necessary for the management and functioning of the Agency. In particular, Article 6.1(b) of the FRA Founding Regulation (Council Regulation (EC) No. 168/2007 establishing a European Union Agency for Fundamental Rights as

amended by Regulation (EU) 2022/555) foresees the organization of meetings of external experts as one of FRA's working methods to carry out its activities.

Therefore, the processing is lawful under Article 5.1.(a) of the Regulation (EU) No 2018/1725.

In addition, the processing of financial and bank account information in order to reimburse travel and accommodation expenses is necessary to comply with Regulation (EU, Euratom) 2024/2509 of the European Parliament and of the Council of 23 September 2024 on the financial rules applicable to the general budget of the Union (recast).

Therefore, the processing operation is lawful in accordance with Article 5.1.(b) of Regulation (EU) 2018/1725.

6. Who can see your data?

A restricted number of FRA staff within the Justice, Digital and Migration Unit responsible for organising the meeting can access your personal data. A restricted number of staff in the Administration Unit (Finance Sector) can access the financial data when the reimbursement of travel or accommodation expenses is necessary.

In case of reimbursement of costs to experts, their financial and/or legal identification forms including supporting documents are transferred to the European Commission (DG Budget) in order to validate data subjects' details in the European Union's accounting system ABAC. Data is processed in this regard in line with FRA's data protection notice [here](#).

7. Do we share your data with other organisations?

Personal data is only processed by the Agency and its processors. In case we need to share your data with third parties, you will be notified to whom your personal data has been shared with.

8. Do we intend to transfer your personal data to Third Countries/International Organisations?

We will not transfer personal data to Third Countries or International Organisations.

However, Microsoft Office 365 cloud-based services (MS Outlook, Teams, and DMS Sharepoint) are used for the purposes of centralizing email communications related to this expert meeting. FRA is part of Microsoft ILA 2025 Data Protection Terms signed between the European Commission and Microsoft which includes a set of improvements specific to the data protection safeguards in place for M365. Personal data stored and processed by M365 within the EU and EFTA regions (EU Data Boundary). Transfers of personal data for M365 outside the EU or EFTA got strictly limited to specific purposes such as security, resiliency, and customer-initiated actions. Any (residual) transfers to non-adequate jurisdictions are limited to a small number of countries. All transfers must follow documented instructions. It is a hypothetical possibility that Microsoft cannot exclude with the necessary level of guarantee. Microsoft 365 is included in the 'Data

Privacy Framework List' and therefore, any transfer to the US is based on the [Commission Implementing Decision of 10 July 2023 on the adequate level of protection of personal data under the EU-US Data Privacy Framework](#)

9. When will we start the processing operation?

We will start the processing operation in November 2025.

10. How long do we keep your data?

Information and personal data collected by FRA in the context of the organization of this expert meeting will be kept for one year after the event.

The data related to the Financial and Legal identification form is kept for a maximum of 10 years after the last transaction of data related to the data subject (please refer to the relevant data protection notice [here](#)).

11. How can you control your data?

Under Regulation 2018/1725, you have rights we need to make you aware of. The rights available to you depend on our reason for processing your information. You are not required to pay any charges for exercising your rights except in cases where the requests are manifestly unfounded or excessive, in particular because of their repetitive character.

We will reply to your request without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary, taking into account the complexity and number of the requests.

You can exercise your rights described below by sending an email request to justice_security@fra.europa.eu.

i. Do we need your consent?

The processing of financial and bank account information is necessary to reimburse travel and accommodation expenses. As indicated in section 5, the processing of such personal data is not based on consent.

In that case, you have the right to withdraw your consent at any time, and we will delete your data or restrict its processing. All processing operations up until the withdrawal of consent will still be lawful.

ii. Your data protection rights

a. Can you access your data?

You have the right to receive information on whether we process your personal data or not, the purposes of the processing, the categories of personal data concerned, any recipients to whom the personal data have

been disclosed and their storage period. Furthermore, you can have access to such data, as well as obtain copies of your data undergoing processing

b. Can you modify your data?

You have the right to ask us to rectify your data you think is inaccurate or incomplete at any time.

c. Can you restrict us from processing your data?

You have the right to restrict the processing of your personal data. If you do, we can no longer process them, but we can still store them. In some exceptional cases, we will still be able to use them (e.g. with your consent or for legal claims). You have this right in a few different situations: when you contest the accuracy of your personal data, when the Agency no longer needs the data for completing its tasks, when the processing activity is unlawful, and finally, when you have exercised your right to object.

d. Can you request to have your data deleted?

You have the right to ask us to delete your data when the personal data is no longer necessary for the purposes for which it was collected, when you have withdrawn your consent or when the processing activity is unlawful. In certain occasions we will have to erase your data in order to comply with a legal obligation to which we are subject.

We will notify each recipient to whom your personal data have been disclosed of any rectification or erasure of personal data or restriction of processing carried out in accordance with the above rights unless this proves impossible or involves disproportionate effort from our side.

e. Are you entitled to data portability?

Data portability is a right guaranteed under Regulation 1725/2018 and consists in the right to have your personal data transmitted to you or directly to another controller of your choice.

In this case, this does not apply for two reasons:

- I) in order for this right to be guaranteed, the processing should be based on automated means, however we do not base our processing on any automated means;
- II) this processing operation is carried out in the public interest, which is an exception to the right to data portability in the Regulation.

f. Do you have the right to object?

When the legal base of the processing is “necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body” which is the case in most of our processing operations, you have the right to object to the processing. In case you object, we have to stop the processing of your personal data, unless we demonstrate a compelling reason that can override your objection.

g. Will we use your data for automated decision making, including profiling?

Your personal data will not be used for automated decision-making including profiling.

12. What security measures are taken to safeguard your personal data?

The Agency has several security controls in place to protect your personal data from unauthorised access, use or disclosure. We keep your data stored on our internal servers with limited access to a specified audience only. Access to the MS Teams cloud is achieved via a secure connection.

13. What can you do in the event of a problem?

- a) The first step is to notify the Agency by sending an email to justice_security@fra.europa.eu and asking us to take action.
- b) The second step, if you obtain no reply from us or if you are not satisfied with it, contact our Data Protection Officer (DPO) at dpo@fra.europa.eu.
- c) You can lodge a complaint with the EDPS at any time at <http://www.edps.europa.eu>, and they will examine your request and adopt the necessary measures.

14. How do we update our data protection notice?

We keep our data protection notice under regular review to make sure it is up to date and accurate.

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