

## PRIVACY NOTICE

### [Consultation on the framework of commitments for human rights cities organised by the FRA](#)

The European Union Agency for Fundamental Rights (FRA) processes the personal data of a natural person in compliance with Regulation 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

This privacy notice explains FRA's policies and practices regarding its collection and use of your personal data, and sets forth your privacy rights. We recognise that information privacy is an ongoing responsibility, and we will update this notice where necessary.

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## PRIVACY NOTICE

### 1. Why do we collect personal data?

We collect personal data, information and views in the context of “targeted consultation activities” with a view to assist in the development of a framework of commitments for human rights cities. Such activities may include: collecting information on cities practices in human rights, views on the content of an outline of the framework and ideas on what a framework of commitments for human rights cities could include.

These targeted consultation activities are a direct follow up to the FRA Expert Meeting on human rights cities that took place on 27-28 November 2019 in Brussels. The Expert Meeting aimed to bring together a group of human rights cities cities partners and practitioners to help FRA develop a framework of commitments for human rights cities in Europe. Participants to the expert meeting will be involved in a serie of targeted consultations in 2020 to follow up on initial inputs and ideas on the framework of commitments given at the Expert Meeting. See privacy notice at : [https://fra.europa.eu/sites/default/files/fra\\_uploads/privacy\\_notice\\_-\\_human\\_rights\\_cities\\_meeting\\_brussels\\_28\\_nov\\_2019.pdf](https://fra.europa.eu/sites/default/files/fra_uploads/privacy_notice_-_human_rights_cities_meeting_brussels_28_nov_2019.pdf)

### 2. What kind of personal data does the Agency collect?

The Agency collects personal data related to identification and contact details, specifically only name and surname.

### 3. How do we collect your personal data?

The Agency will collect and process personal data using different methods (Word document, emails).

### 4. Who is responsible for the processing your personal data?

The Agency is responsible for the processing of your personal data. The Head of Unit Institutional Cooperation and Networks is responsible for this processing operation.

### 5. Which is the legal basis for this processing operation?

The consultation will support the implementation of an activity included in FRA project “D.1.2 Cooperation with EU Member States, National human rights institutions and equality bodies”. This project includes an activity aiming at developing a framework of commitments for human rights cities to support the implementation and protection of fundamental rights at local level.

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Therefore, the processing is lawful under Article 5(a) of the Regulation (EU) No 2018/1725. In addition, since the participation to the consultation is not mandatory, the processing of the personal data is also in accordance with Article 5(d) of Regulation (EU) No 2018/1725.

### **6. Who can see your data?**

Your personal data are stored in our document library (DMS). Access is restricted to authorised staff members of the Agency who are dealing with the collection of this information and the analysis of the feedback.

### **7. Do we share your data with other organisations?**

Personal data is processed by specific staff in the Agency.

Information collected through the questionnaire will assist the Agency in developing a detailed draft of the framework of commitments.

Practices collected under 'part C' of the questionnaire will enrich the draft framework of commitments, however, the information related to "self-assessment" will not be released publicly. Information gathered under the specific column "self-assessment" is compiled for information purposes in the context of the development of the framework of commitments and upcoming related activities with human rights cities and partners such as exchange of practice or peer learning.

FRA will not prepare a consultation report following up this consultation. However, some key findings might be shared during meetings with participants to this consultation without associating answers to any individuals.

### **8. Do we intend to transfer your personal data to Third Countries/International Organizations**

No

### **9. When we will start the processing operation?**

We will start the processing operation upon receipt of respondents' feedback on the FRA consultation.

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### 10. How long do we keep your data?

The Agency will keep your personal data for up to one year from the date of the consultation was launched by FRA, that is until 25 April 2021.

### 11. How can you control your data?

You can access, modify or delete your personal data by sending an email request to [human\\_rights\\_systems@fra.europa.eu](mailto:human_rights_systems@fra.europa.eu).

#### 11.1 How valuable is your consent for us?

Since the consultation is not mandatory, the processing is lawful because “the data subject has unambiguously given his or her consent”. The consent will be given by responding to the consultation and sending back to FRA the questionnaire filled-in.

Moreover, you have the right to withdraw your consent at any time, and we will delete your data or restrict its processing.

#### 11.2 Your data protection rights

Under data protection law, you have rights we need to make you aware of. The rights available to you depend on our reason for processing your information. You are not required to pay any charges for exercising your rights.

##### a. Can you access your data?

You have the right to receive confirmation whether or not we process your personal data. Furthermore, you can have access to such data, as well as obtain copies of your data undergoing processing, at any time and free of charge, by sending an email request to [human\\_rights\\_systems@fra.europa.eu](mailto:human_rights_systems@fra.europa.eu).

##### b. Can you modify your data?

You have the right to ask us to rectify your data you think is inaccurate or incomplete at any time by sending an email request to [human\\_rights\\_systems@fra.europa.eu](mailto:human_rights_systems@fra.europa.eu).

You have the right to update or correct your personal data at any time.

##### c. Can you restrict us from processing your data?

You have the right to block the processing of your personal data at any time by sending an email request to [human\\_rights\\_systems@fra.europa.eu](mailto:human_rights_systems@fra.europa.eu) when you contest the accuracy of your personal data or when the Agency no longer needs the data for completing its tasks. You can also block the processing activity when the operation is unlawful, and you oppose to the erasure of the data.

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### **d. Can you delete your data?**

You have the right to ask us to delete your data at any time by sending an email request to [human\\_rights\\_systems@fra.europa.eu](mailto:human_rights_systems@fra.europa.eu) when the processing activity is unlawful.

### **e. Can you request the transfer of your data to a third party?**

This only applies to information you have given us. You have the right to ask that we transfer the information you gave us from one organisation to another, or give it to you. The right only applies if we are processing information based on your consent or under a contract or in talks about entering into a contract and the processing is automated.

You are not required to pay any charges for exercising your rights. We have (time period) to respond to you.

### **f. Do you have the right to object?**

Yes, you have the right to object at any time by sending an email request to [human\\_rights\\_systems@fra.europa.eu](mailto:human_rights_systems@fra.europa.eu).

when you have legitimate reasons relating to your particular situation. Moreover, you will be informed before your information is disclosed for the first time to third parties, or before it is used on their behalf, for direct marketing purposes.

The Agency will address your requests within 15 working days from the receipt of the request.

### **g. Do we do automated decision making, including profiling?**

No.

## **12. What security measures are taken to safeguard your personal data?**

The Agency has several security controls in place to protect your personal data from unauthorised access, use or disclosure. We keep your data stored on computer systems with limited access to a specified audience only.

## **13. What can you do in the event of a problem?**

a) The first step is to notify the Agency by sending an email to [human\\_rights\\_systems@fra.europa.eu](mailto:human_rights_systems@fra.europa.eu) and ask us to take action.

b) The second step, if you obtain no reply from us or if you are not satisfied with it, contact our data protection officer (DPO) at [dpo@fra.europa.eu](mailto:dpo@fra.europa.eu).



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c) At any time you can lodge a complaint with the EDPS at <http://www.edps.europa.eu>, who will examine your request and adopt the necessary measures.

### **14. How do we update our privacy notice?**

We keep our privacy notice under regular review to make sure it is up to date and accurate.

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