

## PRIVACY NOTICE

### *FRP consultation with organisations registered in the Fundamental Rights Platform (FRP) database on the topic of civil society space*

This Privacy Notice explains what kind of personal data the Agency collects from you and how the Agency uses that data.

#### **1. Why we collect personal data?**

With this consultation, FRA collects data to receive and assess the feedback and the suggestions provided by organisations registered in the FRP database, regarding their experiences in the area of civil society space.

We will also inform the Agency's stakeholders about the results of this consultation, including the organisations that provided input. Outcomes will be summarised in a short paper, which will be published on FRA's website and shared widely with stakeholders and the media. Notably, the results will be presented at the European Commission's Colloquium on Fundamental Rights in November 2018.

The questionnaire does not request any personal data from you. However, the primary email contact address of organisations registered in the FRP database will be used to send out the link to the survey questionnaire. Tokens and cookies will be used to ensure each organisation can fill the survey only once, and that it will be possible to store answers and return to the online questionnaire again later.

The questionnaire is also asking some general background information about your organisation. Therefore, we are protecting your personal data.

#### **2. What kind of data does the Agency collect?**

The Agency collects the answers from the questionnaire.

The primary email contact address of organisations registered in the FRP database will be used to send out the link to the survey questionnaire. Tokens and cookies will be used to ensure each organisation can fill the survey only once, and that it will be possible to store answers and return to the online questionnaire again later.

This survey is anonymous. The record kept of your survey responses does not contain any identifying information about you unless a specific question in the survey has asked for this. If you have responded to a survey that used an identifying token to allow you to access the survey, you can rest assured that the identifying token is not kept with your responses. It is managed in a separate database, and will only be updated to indicate that you have (or haven't) completed this survey. There is no way of matching identification tokens with survey responses in this survey.

## PRIVACY NOTICE

### 3. Who is responsible for the processing of the data?

The Agency is the legal entity for the processing of personal data, who determines the objective of this processing activity. The Head of Fundamental Rights Promotion Department is responsible for this processing operation.

### 4. Which is the legal basis for this processing operation?

The consultations with organisations registered in the Fundamental Rights Platform database are based on Art. 10 of FRA's Founding Regulation, and on the registration of organisations in the FRP database. Therefore, the processing is lawful under Article 5(a) of the Regulation (EC) No 45/2001.

Also, since the participation to the consultations is not mandatory, the processing is lawful under Article 5(d) of the Regulation (EC) No 45/2001.

### 5. Who can see my data?

The data can be accessed only by the staff member dealing with this specific consultation. Only the aggregated (anonymous) answers from the questionnaire will be available publicly, including on FRA's website.

### 6. How to control your data?

You can access, modify or delete your personal data by sending an email request to [frp@fra.europa.eu](mailto:frp@fra.europa.eu). More details are provided below.

### 7. Can I access my data?

You have the right to access your data at any time and free of charge, by sending an email request to [frp@fra.europa.eu](mailto:frp@fra.europa.eu).

### 8. Can I modify my data?

You have the right to modify your data without delay of inaccurate or incomplete personal data at any time by sending an email request to [frp@fra.europa.eu](mailto:frp@fra.europa.eu).

### 9. Can I block you from processing my data?

You have the right to block the processing of your personal data at any time by sending an email request to [frp@fra.europa.eu](mailto:frp@fra.europa.eu) when you contest the accuracy of your personal data or when the Agency no longer needs the data for completing its tasks. You can also block the processing activity when the operation is unlawful, and you oppose to the erasure of the data.

## PRIVACY NOTICE

### 10. Can I delete my data?

You have the right to delete your data at any time by sending an email request to [frp@fra.europa.eu](mailto:frp@fra.europa.eu) when the processing activity is unlawful.

### 11. Do you share my data with other organisations?

Personal data for this consultation is processed by the Agency only.

### 12. Do I have the right to object?

Yes, you have the right to object at any time by sending an email request to [frp@fra.europa.eu](mailto:frp@fra.europa.eu) when you have legitimate reasons relating to your particular situation. Moreover, you will be informed before your information is disclosed for the first time to third parties, or before it is used on their behalf, for direct marketing purposes.

The Agency will address your requests within 15 working days from the receipt of the request.

### 13. What can I do in the event of a problem?

a) The first step is to notify the Agency by sending an email to [frp@fra.europa.eu](mailto:frp@fra.europa.eu) and ask us to take action.

b) The second step, if you obtain no reply from us or if you are not satisfied with it, contact our data protection officer (DPO) at [dpo@fra.europa.eu](mailto:dpo@fra.europa.eu).

c) At any time you can lodge a complaint with the EDPS at <http://www.edps.europa.eu>, who will examine your request and adopt the necessary measures.

### 14. When will we start the processing operation?

We will start the processing operation when you are submitting your responses to our questionnaire. The FRP consultation on civil society space will be open from 3-30 September 2018.

### 15. Security of personal data

The Agency has in place several security controls to protect your personal data from unauthorised access, use or disclosure. We keep your data stored on computer systems with limited access to a specified audience only.

### 16. How long do we keep your data?

The Agency will keep your data for one year from the date of the closing of this consultation, i.e. until 30 September 2019.

END OF DOCUMENT