

Event “Human Rights in the New Normal: People’s views and experiences in EU societies affected by the Covid-19 outbreak”, hereinafter “the Event”; taking place on 24 – 25 June 2020 in a virtual setting

The European Union Agency for Fundamental Rights (FRA or Agency) processes the personal data of a natural person in compliance with Regulation 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

This privacy notice explains FRA’s policies and practices regarding its collection and use of your personal data, and sets forth your privacy rights. We recognise that information privacy is an ongoing responsibility, and we will update this notice where necessary.

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1. Why do we collect personal data?

FRA is responsible for the overall organisation of the event, the communication with the speakers and participants before and after the end of the event, as well as communication and promotion of the event.

The purpose of the processing of your personal data is handling registration and attendance, identify and invite plenary speakers and facilitators of breakout rooms, reporting on the event, as well as event follow-up actions, such as sharing presentations among participants and feedback collection. It includes, in particular, lists and mailing lists for contacts, invitations, participants, reports, minutes, distribution of reports/minutes, feedback on reports, meeting follow-up, photographs/pictures, presentations, audio and/or video recording of speakers and participants, news and publications.

2. What kind of personal data does the Agency collect?

We will collect only the following general personal data necessary for the processing operation described above.

- For **participation to plenary (open) session “virtual streamed sessions”**, pre-registration will be optional. During the pre-registration, data collected will be email address (required), name, surname and country (optional).
- For **virtual breakout rooms (closed) session** accessible only with pre-registration, data collected will cover: name, surname, job title, organization, country and email address.
- For **speakers** in plenary sessions and 1minute videos, data collected will include personal details (name, surname, country of origin (optional)), contact details (email address, affiliated organisation) and a short biography will be compiled based with their prior consent.

Virtual streamed sessions: Please note that for the virtual streamed sessions, there are audio and/or video recordings taken during the event based on the prior consent of the speakers. Participants will not be able to actively engage via audio and/or video in this web stream. However questions and comments from participants will be recorded in the chat room. The stream will be published live on YouTube Live, and be available as ‘video on demand’ (hereinafter” VOD”) after the event. Recorded chat messages will remain available on the VOD functionality. (See [YouTube terms and conditions](#) and [Google privacy notice](#))

YouTube Chat & Comments: Those who want to engage with the Chat (Live) functionality, should be aware that using the YouTube live chat whilst being logged in with a regular Gmail account, will mean that the user’s real name will be shown. This can be changed in the display settings of your account ([direct link](#)).

Virtual breakout rooms (closed web conference sessions): Please note that for the virtual break-out sessions, the web conferencing tool Cisco WebEx ([Cisco & GDPR information](#)) will be used. The privacy policy of Cisco webtool is to be found [here](#). The web conferencing tool will request access to your microphone and/or camera. The sessions will *not* be recorded/published as VOD by the organisers. In case a participant decides to intervene by enable his/her audio and/or video during the meeting he/she consents to be streamed in the session.

Kindly note that discussion in breakout rooms are subject to **Chatham House Rules**, hence when participants are free to use the information received, but neither the identity nor the affiliation of the speaker(s), nor that of any other participant, may be revealed.

3. How do we collect your personal data?

Virtual breakout rooms (closed web conference sessions): By registering and logging on to one of the break-out sessions, the participant agrees to the following:

- personally identifiable information of participants may be heard, seen, read, collected, or used internally by FRA as the organizer for follow-up;
- Data namely first name and last name to be shared with other participants of the breakout rooms to contribute having an open and constructive dialogue in the breakout rooms.
- Respect the Chatham House Rules principles so that participants are free to use the information received, but neither the identity nor the affiliation of the speaker(s), nor that of any other participant, may be revealed <https://www.chathamhouse.org>
- any communication or information transmitted during the session, such as instant messages, Q&A and polling input, or presentations are available to and may further be used internally by FRA for follow up;
- FRA may further use the information available on the web conference tool such as the invitee lists, the attendee logs and the subject matter information for follow-up activities to the event, within the limit of the retention of information of this event.

The participants shall apply appropriate circumspection when directly disclosing their personally identifiable information or personally sensitive data on the occasion of the web conference, since this information may be collected and used by other participants.

Personal data will be collected through the following means:

- during the registration process to the public and closed breakout rooms. Please note that registration to the open sessions will be optional whereas participation in the breakout room will be subject to pre-registration and confirmation by FRA.
- The collection of pre-registration data and email campaigns will be managed via the software **Aventri**. The system uses essential cookies and cookies to improve your website experience and to generate anonymous, aggregate user statistics. Aventri does not do anything with the data apart from storing it for the Contractor (MCI Benelux S.A). Event reminder emails and a post-event follow up email will be sent through Aventri ([cookie policy](#)). The only cookies that will be collected during the registration process for this event are:
 - **PHPSESSID**: Retains session state of a user activity (1st Party – Session Cookie)
 - **Regtoken**: To track cookie consent of all essential cookies (1st Party – Session Cookie)

- **selectedlanguage:** Track chosen Language (1st Party – Expires in 1 day)
 - **cookieconsent_status:** Track cookie consent of essential cookies (1st Party – Expires in 12 months)
- Neither of these cookies can read or access other cookies or any data from a user's hard drive. Further, neither of these cookies alone will personally identify a user; however, a cookie will recognize a user's individual web browser or device through an IP Address, browser version, operating system and other information.
- during the sessions, the use of the audience engagement tool SLIDO will be promoted. Slido offers a service that enables real-time active engagement of participants at the Event, participants will be free to choose to use the tool to engage. Those opting in to engage will need to adhere to the [Slido acceptable use policy](#).
 - during the livestream on YouTube Live, the participants' comments and feedback in the chat during the open sessions will be enabled. By using the live chat and/or comments functionalities, the users agrees with the [YouTube terms and conditions](#). The use of the chat/comments tool remains fully optional.
 - The virtual event website is hosted via the web servers of one.com ([cookie policy](#)). The website uses three first-party session cookies and one first-party cookie which expires after 24 hours. The website analytics that will be collected will be done via Fathom, which anonymizes visitors through complex hashes. Fathom does not use cookies ([data policy](#)). Anonymised information on participation will be collected allowing solely FRA to internally make an evaluation of the live streamed event and visits to the event website (e.g. number of persons, country location, duration).
 - Walls.io will be used to display relevant content publically available on social media channels, in order to curate an easy-to access social media wall for the Event.

4. Who is responsible for processing your personal data?

The Agency is the legal entity responsible for the processing of your personal data and determines the objective of this processing activity. The Head of Communication and Events department is responsible for this processing operation.

5. Which is the legal basis for this processing operation?

The processing operations on personal data linked to the organization, management, follow – up and promotion of the Event is necessary for the management and functioning of the Agency. Therefore, the processing is lawful under Article 5(a) of the Regulation (EU) No 2018/1725.

In addition, since the participation in the virtual event is not mandatory, the processing of the personal data is also in accordance with Article 5(d) of Regulation (EU) No 2018/1725.

6. Who can see your data?

Access to your data is granted to authorised staff of FRA and service providers bound by confidentiality clauses, involved in the organisation of the event, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Union legislation.

Neither FRA nor its service providers share personal data with third parties for direct marketing.

All participants:

- **Aventri** does not do anything with the data apart from storing it for the Contractor. Aventri is EU-US Privacy Shield certified ([view](#)).
- **Email** sent to the Contractor via eu-fra-events@mci-group.com will be sent via Outlook for Business.
- **YouTube Live** will have access to the viewing information of those who connect to the stream while being logged into a Google account.

Speakers of plenary and 1 minute-videos:

- For visibility purposes, personal data of speakers (pictures, video or audio recording) are diffused to a wider public (intranet or Internet). Personal data of speakers at the Event (pictures, video/voice recordings) may be published or web streamed on the internet and intranet site of FRA, and their social media accounts. Your consent will be collected before recording you using a dedicated consent form. If you do not agree with your image or voice being recorded and published, please contact FRA at the e-mail address specified below.

Breakout rooms:

- First name and last name will be visible in breakout room sessions.
- First name, last name and their affiliated organisation (when applicable) will be provided prior to the event to facilitators of breakout rooms to support the smooth running of the discussion in the rooms.
- Facilitators of breakout rooms will be identified among the three organisations cooperating for the online event. Names, organisation and email contact of facilitators identified by the EEA Norway Grants and the Presidency of the Council of the EU will be shared with FRA, in agreement with the persons concerns.

7. Do we share your data with other organisations?

Personal data is processed by FRA and MCI Benelux S.A., which supports the registration and the logistics of the organisation of the virtual event through a framework contract with DG SCIC and a specific contract with FRA. Organisational measures may include sharing your data with authorised additional data processors with a legitimate need to know for the purposes of this processing operation, which are our partners in the organization of the event such as Norway Grants and the Croatian Presidency of the Council of the European Union.

8. Do we intend to transfer your personal data to Third Countries/International Organizations

Webex and Aventri store personal data outside the EU, but are certified under the EU-US Privacy Shield agreement, meaning they offer the same level of protection as if your data were processed in the EU.

9. When we will start the processing operation?

We will start the processing operation on 10 June 2020.

10. How long do we keep your data?

Personal data will be kept after the Event to ensure implementing necessary follow up activities with regard to the purpose(s) of the processing of personal data as well as for its related management. Data necessary for logistics purposes (reimbursement of expenses, transport, etc.) are kept according to the rules set in the Regulation (EU, Euratom) 2018/1046. Personal data related to registration and participation will be retained by FRA for a maximum of one year after the end of the event, that is 25 June 2021.

Photos, audio and video recordings are stored in FRA Communication and events Unit drive for three years. Within this time, the files to be used for communication purposes and/or be archived for historical purposes shall be selected. The remaining files shall be deleted.

Information concerning the event on the FRA corporate website will be retained for 10 years.

11. How can you control your data?

Under Regulation 2018/1725, you have rights we need to make you aware of. The rights available to you depend on our reason for processing your information. You are not required to pay any charges for exercising your rights except in cases where the requests are manifestly unfounded or excessive, in particular because of their repetitive character.

We will reply to your request without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary, taking into account the complexity and number of the requests.

You can exercise your rights described below by sending an email request to event@fra.europa.eu.

11.1. How valuable is your consent for us?

Since the participation in the virtual event on 24 and 25 June is not mandatory you are not required to provide your consent. Only the recording of the speakers will be subject to their prior consent. You have the right to withdraw your consent at any time, and we will delete your data or restrict its processing. All processing operations up until the withdrawal of consent will still be lawful.

11.2. Your data protection rights

a. Can you access your data?

You have the right to receive information on whether we process your personal data or not, the purposes of the processing, the categories of personal data concerned, any recipients to whom the personal data have been disclosed and their storage period. Furthermore, you can have access to such data, as well as obtain copies of your data undergoing processing.

b. Can you modify your data?

You have the right to ask us to rectify your data you think is inaccurate or incomplete at any time.

c. Can you restrict us from processing your data?

You have the right to block the processing of your personal data when you contest the accuracy of your personal data or when the Agency no longer needs the data for completing its tasks. You can also block the processing activity when the operation is unlawful, and you oppose to the erasure of the data.

d. Can you delete your data?

You have the right to ask us to delete your data when the personal data are no longer necessary for the purposes for which they were collected, when you have withdrawn your consent or when the processing activity is unlawful. In certain occasions we will have to erase your data in order to comply with a legal obligation to which we are subject.

We will notify to each recipient to whom your personal data have been disclosed of any rectification or erasure of personal data or restriction of processing carried out in accordance with the above rights unless this proves impossible or involves disproportionate effort from our side.

e. Can you request the transfer of your data to a third party?

This only applies to information you have given us. You have the right to ask that we transfer the information you gave us from one organisation to another, or give it to you. The right only applies if we are processing information based on your consent or for the performance of a contract or for entering into a contract and the processing is automated.

f. Do you have the right to object?

Yes, you have the right to object when you have legitimate reasons relating to your particular situation. Moreover, you will be informed before your information is disclosed for the first time to third parties, or before it is used on their behalf, for direct marketing purposes.

g. Do we do automated decision making, including profiling?

Your personal data will not be used for an automated decision-making including profiling.

12. What security measures are taken to safeguard your personal data?

PRIVACY NOTICE

The Agency has several security controls in place to protect your personal data from unauthorised access, use or disclosure. We keep your data stored on our internal servers with limited access to a specified audience only.

13. What can you do in the event of a problem?

a) The first step is to notify the Agency by sending an email to event@fra.europa.eu and ask us to take action.

b) The second step, if you obtain no reply from us or if you are not satisfied with it, contact our Data Protection Officer (DPO) at dpo@fra.europa.eu.

c) At any time you can lodge a complaint with the EDPS at <http://www.edps.europa.eu>, who will examine your request and adopt the necessary measures.

14. How do we update our privacy notice?

We keep our privacy notice under regular review to make sure it is up to date and accurate.

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